

Clerk: Joann Greer  
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Dear Councillors, you are hereby summoned to attend the next meeting of Woodhall Spa Parish Council which will be held on **TUESDAY 13 June 2023** commencing at **7.15pm** in the Parish Council Chamber which will be preceded by a Public Forum starting at **7. 00pm**.

**All Councillors are requested to attend at 7.00pm.**

The business to be dealt with at the meeting is listed on the agenda.

The official meeting will start at 7.15pm or at the conclusion of the public forum, whichever is the sooner. **PRESS AND PUBLIC ARE ALWAYS WELCOME**  
Public Participation (maximum 15 minutes) **during the Public Forum only** - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting.

**Signature: J Greer      Clerk to the Council**

**Date: 8.06.23**

## **AGENDA**

1. Comments from the Chair
2. Apologies for absence with reason given
3. Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

4. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)
5. To receive the draft notes to be approved as the minutes  
Full Council Meeting Tuesday 16 May 2023
6. To receive a report from Lincolnshire County Council & East Lindsey District Council
7. **Financial Matters**
  - a) To approve automated, retrospective, and future payments to be made
  - b) To note the bank reconciliation
  - c) To consider the internal auditors report
  - d) To complete the annual audit
  - e) To assign 2 additional signatories to the Co – operative bank account

- f) To update the signatories for the Hampshire Trust Bank
- 8. To acknowledge the completion of the Asset Transfer
- 9. To consider the Community Ownership Fund and resolve whether to respond with an expression of interest regarding Royal Square upgrade
- 10. To consider providing an initial planting budget for Royal Square as most of the plants have been removed by ELDC as the asset transfer was being finalised
- 11. To assign Councillors to survey Royal Square to identify a programme of immediate work for the newly appointed contractors
- 12. To consider the data collected at the Annual Parish Meeting and resolve action/response

### 13. Planning Matters

- a) To consider and respond to planning application **S/215/01027/23** - Extension to existing dwelling to create additional living accommodation. 8 St Leonards Close, Woodhall Spa, LN10 6SX
- b) To consider and respond to planning application **S/215/009914/23** - Extension to existing dwelling and garage to provide additional living accommodation. 15 Grove Drive, Woodhall Spa, LN10 6RT
- c) To consider and respond to planning application **S/215/01036/23** – Extension and alteration to existing dwelling to provide additional living accommodation. 40 Horncastle Road, Woodhall Spa, LN10 6UZ
- d) To consider and respond to planning application **S/215/00970/23** – Extension to existing dwelling to provide additional living accommodation. 155 Witham Road, Woodhall Spa, LN10 6RB

### Planning Permission granted

**S/215/00762/23** Extension to existing dwelling to provide additional living accommodation. 40 Tor O Moor Road.

### Tree Work Notification

**EZY/0049/23/TCA** proposed tree works within the Woodhall Spa Conservation Area.

T1 – Beech – Fell. Gate Lodge, Alveston Avenue.

T1 – too large for space, large amounts of leaf litter and very little light

### **EZY/0052/23/TPA** proposed tree works

G3 – 15 Pines – lift to 4m and reduce selective branches over driveway by a maximum of 1m. 11 Woodland Drive

G3 – to prevent bird mess on car

#### 14. Facilities Matters

- a) To consider a grant application from Woodhall Spa Community Band and resolve outcome
- b) To consider and resolve the DRAFT lease agreement arranged with Sills & Betteridge between WSPC and JPWS – *if available in time for this meeting*
- c) To receive an update regarding the Tennis Club's new gate installation
- d) To receive an update regarding the cricket club dog signage and bin project

The next meeting of the Full Council/Hybrid Meeting  
will be held on Tuesday 18 July at 7.00 pm