

Clerk: Joann Greer  
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Dear Councillors, you are hereby summoned to attend the next meeting of Woodhall Spa Parish Council which will be held on **TUESDAY 18 April 2023** commencing at **7.15pm** in the Parish Council Chamber which will be preceded by a Public Forum starting at **7.00pm**.

**All Councillors are requested to attend at 7.00pm.**

The business to be dealt with at the meeting is listed on the agenda.

The official meeting will start at 7.15pm or at the conclusion of the public forum, whichever is the sooner. **PRESS AND PUBLIC ARE ALWAYS WELCOME**  
Public Participation (maximum 15 minutes) **during the Public Forum only** - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting.

**Signature: J Greer** Clerk to the Council

**Date: 13.04.23**

## **AGENDA**

1. Comments from the Chair
2. Apologies for absence with reason given
3. Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

4. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)
5. To receive the draft notes to be approved as the minutes  
Full Council Meeting Tuesday 21 March 2023
6. To receive a report from Lincolnshire County Council & East Lindsey District Council
7. Financial Matters
  - a) To approve automated, retrospective, and future payments to be made
  - b) To note the bank reconciliation
  - c) To assign the internal auditor

8. To receive an update regarding the Asset Transfer
9. To consider the tenders for Royal Square 3-year garden / maintenance contract and resolve contractor for the position
10. To consider the Rally Field draft agreement between WSPC and JPWS resolution to adopt
11. To note the Parish Council election results and the General Power of Competence Status assigned to the Council from May 2023
12. To review the Annual Parish Meeting event, held on April 14, comments on what worked/didn't work
13. To resolve to move into closed session to consider and resolve staffing matters.

The next meeting of the Full Council  
will be held on Tuesday 16 May at 7.00 pm  
**Please note this is the Annual Parish Council Meeting**