

**Clerk: Joann Greer**

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**To all members of the Parish Council Facilities Committee**

Dear Councillor,

You are hereby summoned to attend a meeting of Woodhall Spa Parish Council Facilities Committee, which will be held on **Tuesday 7<sup>th</sup> February 2023 commencing at 6.00pm** in the Council Chamber. The business to be dealt with at the meeting is listed in the agenda.

**PRESS AND PUBLIC WELCOME**

**Signature:** Joann Greer Clerk to the Council

**Date:** 2/02/23

**AGENDA**

1. Comments from the Chair
2. Apologies for absence with reason given
3. Declaration of Members' interests in accordance with the Localism Act 2011
  - a. (Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)
4. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)
5. To approve the notes of the Facilities Committee meeting held on Tuesday 6<sup>th</sup> December 2022 as being a true record
6. To note the solar powered reactive speed sign, consider information retrieval methods, cost implications and use of the information
7. To conduct the annual review the Cemetery Regulations & Fees & resolve actions
8. To consider the future use of Jubilee Park Rally Field as part of the asset transfer

9. To consider Royal Square planned maintenance schedule as part of the asset transfer & resolve tender documentation
10. To consider the term and conditions of the tennis club gate legal agreement and resolve whether to sign the legally binding documents
11. To consider the ATM contract with note machine, cost implications and resolve whether to renew or cancel the contract
12. To consider new telephone & broadband contract
13. To consider the thermal curtain quotes and resolve supplier
14. To consider WSPC IT cloud package/software and computer virus payment options and resolve action
15. To consider ideas for the Annual Parish Meeting, resolve format and expenditure