

MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 18 JULY 2023 AT 7.00PM AT THE COUNCIL OFFICE.

Public Forum

Two members of the public were present. One member expresses gratitude for all the hard work the parish council do, the other member of the public is an active litter picker within the village and asked if organised events refrained from throwing confetti or other forms of celebratory litter.

In Attendance

Councillors Richard Brown, John Sanderson, Roger Etches, Mark Cooke, Andrew Gammage, David Kisubika, Peg Sanderson, and Shirley Elphick.

Also present:

ELDC Craig Leyland
ELDC Tom Kemp
Joann Greer, Parish Clerk

FC/1/7/23 Comments from the Chair

The Chairman thanked the members of the public for attending and their support.

FC/2/7/23 Apologies for absence with reason given

Apologies from Councillors Shaw and Williams were acknowledged and accepted. LCC Councillor Patricia Bradwell sent her apologies.

FC/3/7/23 Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

No declarations were made.

FC/4/7/23 To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)

No requests were made.

FC/5/7/23 To receive the draft notes to be approved as the minutes Full Council Meeting Tuesday 18 July 2023

It was proposed, seconded, and unanimously resolved to approve the draft notes as the minutes.

FC/6/7/23 To receive a report from Lincolnshire County Council & East Lindsey District Council

Councillor Craig Leyland informed the Council about a new grant opportunity called Communities Better Places to Live, which will be open to parish councils to apply for funding in the near future.

FC/7/7/23 Financial Matters

a) To approve automated, retrospective, and future payments to be made

It was proposed, seconded, and unanimously resolved to approve the list of payments distributed.

Person/Company to be paid	Invoice No.	Details	Amount £
ELDC	24/060	Election Costs	48.50
Tresco House	24/061	Stixwould Road Planters	312.00
Joann Greer	24/062	Kenilworth Training Mileage	90.00
Joann Greer	24/063	Postage Banking Documents	7.65
SSE	24/064	Royal Square Christmas Tree Lighting	32.44
R.G. Hygiene	24/065	Office Cleaning	27.60
EDF	24/066	Office Gas May - June	49.37
Tony Gibbons	24/067	Village/cemetery Contract	409.50
Goodwins	24/068	Ironmongery	68.62
Cupits	24/069	Heritage Leaflets	424.00
T Gibbons/J. Ward	24/070	Royal Square Initial Clean Up	2400.00
Welton Garden Services	24/071	Grass Cutting Contract	1866.00
JJ's Garage	24/072	Planting Woodhall In Bloom	140.75
Neil Storey	24/073	Community Website	429.79
Talk Talk Business	24/074	Broadband and telephone	27.54
Payroo	24/075	Payroll Software	6.00
Stephen Long Gardening Services	24/076	Invoices 25,26,27,28,29,30	1195.00
British Gas	24/077	ATM Electricity	173.21
EDF	24/078	Office gas	83.00
Taxing Times	24/079	Annual Internal Audit	120.00
SSE	24/080	Royal Square Electricity	29.24
Xavier	24/081	Village plant watering	60.00

b) To note the bank reconciliation

The bank reconciliation as of 31/06/2023 of £130,978.20 was noted.

c) To note acknowledgement regarding updated signatories from Hampshire Trust Bank

The bank signatories for the Hampshire Trust Bank were confirmed as Chairman R Brown, Vice Chair R. Shaw, Responsible Finance Officer J Greer, and Assistant Clerk K Handley.

FC/8/7/23 To consider and resolve action regarding the communication regarding the gentleman and mobility scooter accident outside NHP on Witham Road

A complaint from a member of the public had been received and forwarded onto WSPC Councillors and LCC Councillor Bradwell and ELDC Councillor Leyland.

Councillor Leyland stated the footpath outside NHP was looked into by LCC and ELDC and nothing illegal was happening at the site. It will be monitored but no action is currently needed.

The Clerk will convey this information to the complainant.

FC/9/7/23 To receive an update from Councillor John Sanderson regarding registering for Community Ownership Fund

Councillor Sanderson informed the Council that he had registered the interest of WSPC for the grant. If successful, the work will begin in earnest with full background and development information required plus costings.

FC/10/7/23 To consider and resolve setting up a working group to identify meeting dates and times to progress redesign/development of Royal Square and options for WSPC provided WC facilities in the village to include location, style, building, maintenance, cleaning, cost, and funding. To resolve a maximum budget for surveys and design advice.

It was proposed, seconded, and unanimously resolved to set up an initial meeting to discuss options and ways forward set for Monday 31st July at 10.00 am in the Council Chambers. A budget of a maximum of £1000 was set to cover research, development, or legal fees. The aim of the meeting is to provide a full report to Full Council in September to discuss and resolve action.

Councillors listed to attend the meeting are: Richard Brown, John Sanderson, Roger Etches, Shirley Elphick and Peg Sanderson.

11/7/23 Planning Matters

- a) **To consider and respond to planning application S/215/01190/23 – Broadgate Homes, erection of 6no. bungalows, 5no. houses, 2no. pairs of semidetached bungalows and 21no. pairs of semi-detached houses (total of 57no. dwellings) and erection of garages and construction of estate roads. Land Off Gleneagles Drive, plots 105 – 161, PHASE 3, Woodhall Spa**

It was proposed, seconded, and unanimously resolved to support this application, however attention to the nature corridor is requested to be address as it currently leads to a dead end.

- b) **To consider a proposed crossing as part of the Broadgate Homes development**

It appears this plan of a crossing may form part of a larger scale plan for developers. Councillor Sanderson is to contact the planning officer for more details.

- c) **To consider and respond to planning application S/215/01366/23 – Change of use of existing ancillary building to commercial residential use so as to be used as a BnB. The White House, 62 Mill Lane, Woodhall Spa, LN10 6QZ**

It was proposed, seconded, and unanimously resolved to support this application.

Planning Permission Granted

S/215/00970/23 Extension to existing dwelling to provide additional living accommodation. 155 Witham Road.

S/215/00914/23 Extension to existing dwelling and garage to provide additional living accommodation. 15 Grove Drive, Woodhall Spa.

Planning Permission Refused

S/215/00889/23 Erection of 1no. dwelling and swimming pool on site of an existing dwelling which is to be demolished. 11 Spa Road, Woodhall Spa

Tree Work Notification

EZY/0064/23/TCA proposed tree works within the Woodhall Spa Conservation Area.
T1 – Copper Beech – Fell to ground level.
T2 – Deodar Cedar – Fell to ground level.
8 Came Court, Woodhall Spa

11c) To consider holding a Planning Committee meeting during August

It was proposed, seconded, and unanimously resolved to hold a Planning Committee Meeting on Tuesday 15th August at 7.00 pm in the Council Chamber.

FC/12/7/23 Facilities Matters

To consider Community Grant applications

a) St Peters Church Hall

It was proposed, seconded, and unanimously resolved to award £750 towards the provision of new chairs for the hall.

b) Coningsby & Woodhall Walking Footballers

It was proposed, seconded, and unanimously resolved to award £500 towards equipment and kit for the group.

FC/13/7/23 To consider and resolve the DRAFT lease agreement arranged with Sills & Betteridge between WSPC and JPWS

This item was deferred until September as the documentation was not available for this meeting.

FC/14/7/23 To receive an update report from Councillor Etches regarding the meeting with Cricket Club and community members

The date for this meeting was rescheduled for Thursday 20 July. Councillor Etches will provide a full report to Council in September.

FC/15/7/23 To resolve to move into closed session to discuss staffing matters

It was proposed, seconded, and unanimously resolved to move into closed session to discuss staffing matters.

A further pay review of the Assistant Clerk is scheduled for September 2023. The Clerk was awarded a pay increase of 1 point in line with her contract after a successful appraisal.

It was proposed, seconded, and unanimously resolved to share the costs over 2 years with Old Leake Parish Council (the Clerk's other Parish Council) for the advanced qualification Community Governance Certification awarded by De Montford University, starting in February 2024.

The next meeting of the Full Council/Hybrid Meeting
Will be held on Tuesday 19 September at 7.00 pm

No Full Council Meeting in August

**PLANNING COMMITTEE MEETING
15 AUGUST 2023
7.00 PM
COUNCIL CHAMBERS**