

NOTES

Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of Council proceedings until they are approved and signed at the next meeting

DRAFT MINUTES OF THE WOODHALL SPA PARISH COUNCIL FACILITIES COMMITTEE MEETING HELD ON TUESDAY 21 OCTOBER AT 6.30PM

Present

Councillors: J Needham, M Williams, N Ford, R Wilson, R Shaw

In attendance

Joann Greer, Parish Clerk

FA/1/10/21 Comments from the Chair

The Chairman made no comments.

FA/2/10/21 Apologies for absence with reason given

The meeting with 5 members was quorate, therefore no additional Councillors were required.

FA/3/10/21 Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

No declarations were made

FA/4/10/21 To consider requests from members for a dispensation on any items on the agenda

(In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)

No dispensation requests were made

FA/5/10/21 To approve the notes of the Facilities Committee Meeting held on 18 August as being a true record of the meeting

It was proposed, seconded, and resolved to approve the minutes.

FA/6/10/21 To consider a response to walk & talk meetings with Councillors as well as other forms of communication with residents such as council notice board, social media forms such as Facebook, Next Door etc. and resolve to improve communications

It was agreed to continue with the open air walk and talk meetings on a monthly basis and develop ways to engage with residents, including new notice board and introducing electronic media formats. This item was deferred to Full Council for full discussion with all Councillors.

FA/7/10/21 To consider setting up a Facilities Committee What's App group which will entail agreeing to release telephone numbers for inclusion in the group and resolve action

This means of communication was agreed at Full Council. All members who wish to use this format were requested to provide their telephone numbers to Councillor Withington who is setting up the What's App group.

FA/8/10/21 Review WSPC Project table in full and specifically:

8a) Project 2. Bus Shelter: to resolve next steps and decide a timescale

It was proposed Councillor Needham contact the management at The Inn to discuss styles for a pricing indication for the budget.

8b) Project 3. Village Bench update

15 benches are to be ordered for locating around the village. LCC Highways officer will confirm if permission is required for any new sites.

8c) Project 11a. Council Website: update reference contractor selection

The web site contractor, Mr Bennet, has been appointed.

8d) Wildflower meadow and steps needed to facilitate this

Welton Garden Services will scarify the verge and plant the wildflower meadow seeds. The ideal time is from now to February for best growing results.

8e) Traffic flow update

It is anticipated the programme will be completed in the next few months. Councillors Moscrop and Needham are to have a meeting with Coronation Hall management to discuss the potential areas for additional parking.

8f) Verge bollards, next steps including contractor choice and timescale

It was proposed, seconded, and unanimously resolved to have oak bollards in the Pine Woods and black and white bollards on the main roads. The project will be confirmed at the next meeting assigning a contractor.

The project table was also considered and updated where required. Please see attached.

FA/9/10/21 To confirm the date of the next Facilities Committee meeting

The next Facilities Committee meeting will be held in December. The What's App group will confirm dates for availability.