

MINUTES OF THE WOODHALL SPA PARISH COUNCIL FACILITIES COMMITTEE MEETING HELD ON WEDNESDAY 3rd MARCH AT 2.30PM VIA ZOOM.

Present

Councillors: J Needham, K Truss, R Brown, and L Moscrop.

In attendance

Joann Greer, Parish Clerk.

FA/1/3/21

Comments from The Chairman

The Chairman, Councillor Needham, welcomed everyone to the meeting.

FA/2/3/21

Apologies for absence with reason given

Apologies from Councillor Mars were received and accepted.
Councillor Huskisson was dealing with a family matter.

FA/3/3/21

Declarations of Members' interests

There were no disclosable pecuniary interests declared in matters on the agenda, which had not already been declared to the Monitoring Officer at ELDC.

FA/4/3/21

Requests from members for a dispensation on any items on the agenda

There were no requests for a dispensation on any items on the agenda

FA/5/3/21

To approve the notes of the Facilities Committee Meeting held on 3rd February 2021 as being a true record of the meeting

It was proposed, seconded, and resolved to accept the notes as the minutes.

FA/6/3/21

To consider the assistant clerk job description & pay scale

The job description was previously circulated. It was proposed, seconded, and unanimously resolved to advertise the post as stated, with the recommended starting pay scale as identified in the LALC literature. The post will be initially for 6 hours per week. One Councillor from the Facilities Committee and the Clerk will conduct the interview in April via ZOOM.

FA/7/3/21

To note project update table format and update where necessary to include:

Bus Shelter
Village Benches
Website Development
Service Contracts

Litter bins

The table format was considered and provided space for comments and current status. It was agreed to use the table format at all future meetings.

The Chairman noted that no one was specifically identified to complete the bench and bin programme for the March meeting, therefore it wasn't available. Councillor Needham said he would progress the survey information to be included in the table for the April meeting.

FA/8/3/21

To consider Grant application requests from:

The Cottage Museum – 500 leaflets @ £287.50

The Cricket Club – Fencing awaiting application details

The Croquet Club – Equipment @ £1212.00

The first grant application to be considered was from the Cottage Museum for 500 leaflets. It was proposed, seconded, and unanimously resolved to award the full amount of £287.50

The Cricket Club did not submit an updated application form.

The Croquet Club's application was considered, requesting funding for Croquet balls for the club. It was proposed, seconded, and unanimously resolved to award the Croquet Club £404.00, enough to purchase one set of balls.

FA/9/3/21

To develop a plan to consider the parking issues causing damage throughout the village:

- a. Create a plan identifying key areas & issues
- b. Suggest possible solutions
- c. Create a community consultation questionnaire for problem areas in conjunction with LCC & ELDC
- d. Create a budget based on consultation response

After discussing key areas within the village that would require attention it was agreed a formal plan would need to be generated. It was agreed that Councillor Moscrop develop the map supplied at the meeting by Councillor Brown & Councillor Needham would pin point verge markers. The Clerk is to organize a walking meeting with Councillor Moscrop and LCC Councillor Bradwell to address part b of the plan. The issue would remain an agenda item until completion.

The next Facilities Committee Meeting is scheduled for Wednesday 7th April at 2.30pm via ZOOM.