

MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 20th FEBRUARY 2024 AT 7.00PM AT THE COUNCIL OFFICE.

Public Forum

One member of the public was present with a query about the green waste collection. Another member of the public had a question about the one-way system around the Pine Woods.

In Attendance

Chairman Councillor Richard Brown, John Sanderson, Roger Etches, Peg Sanderson, Shirley Elphick, Rod Williams, David Kisubika and Andrew Gammage.

Also present:

ELDC Councillor Craig Leyland
Joann Greer, Parish Clerk
Karen Handley, Assistant Clerk

FC/1/2/24 Comments from the Chair

Councillor Brown gave a brief explanation about his previous work with LIVES in regard to Councillor Cooke's resignation letter.

FC/2/2/24 Apologies for absence with reason given

Apologies were noted and accepted from Councillor Shaw, LCC Councillor Bradwell and ELDC Councillor Tom Kemp.

FC/3/2/24 Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

No declarations were made.

FC/4/2/24 To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)

No dispensations were requested.

FC/5/2/24 To consider applicants for the position of Parish Councillor. Resolution to co-opt

Details from both applicants were noted. It was proposed, seconded, and unanimously resolved to co-opt Liane House and Nigel Eborall.

FC/6/2/24 To receive the draft notes from the Full Council Meeting Tuesday 16 January 2024 to be approved as the minutes

It was proposed, seconded, and unanimously resolved to approve the draft notes as a true record of the meeting and accept as the minutes.

FC/7/2/23 To receive a report from Lincolnshire County Council & East Lindsey District Council

- a) **To consider actions/progress from the WSPC & LCC Highways meeting**
Councillor Bradwell was not present at the meeting.

Councillor Craig Leyland informed the Council the marquee at The Mall can stay in place until the outcome of the appeal, which could be the end of the summer.

It was proposed, seconded, and unanimously resolved to suspend Standing Orders to address a member of the public who had concerns regarding a highways consultation regarding the proposed one-way system in the Pine Woods. Up to date paperwork with correct dates were provided.
Standing orders were re-instated.

FC/8/2/24 To consider LCC proposed extension of no waiting on Witham Road and resolve a formal response

It was proposed, seconded, and resolved by majority vote to install double yellow lines up to the first entrance of Came Court.

FC/9/2/24 To consider LCC proposal to make King George Avenue one way, resolve comments if necessary

It was proposed, seconded, and unanimously resolved to support the proposal with the added condition that Stixwould Road is to be restricted to a 30-mph limit.

FC/10/2/24 Financial Matters

- a) **To approve automated, retrospective, and future payments to be made**
It was proposed, seconded, and unanimously resolved to approve the payments as listed.

Person/Company to be paid	Invoice No.	Details	Amount £
Michael Czajkowski	24/204	Inspection and Report on Spa Signs	£155.00
LALC	24/205	Setting up of Website	£204.00
D-Day 80 th Anniversary	24/206	D-Day Lamp Light of Peace	£55.00
Welton Garden Services	24/207	Cemetery maintenance/Church maintenance	£762.00
AJF Locksmiths	24/208	Replace lock with padlock on ATM cupboard	£45.00
Royal Mail	24/209	Stamps	£86.09
Paul McFahn	24/210	Office window cleaning	£16.00
Sprint signs	24/211	Plaque for Royal Square Memorial Gardens	£72.00
EDF	24/212	Office Gas Bill	£180.10
J Ward	24/213	Royal Square monthly maintenance	£1060.00

R G Hygiene	24/214	Office Cleaning	£99.60
YU Energy	24/215	Office electricity	£56.78
Tony Gibbons	24/216	Village Maintenance/Christmas tree removal/Mark Graves	£567.00
Welton Garden Services	24/217	Cemetery Maintenance/Closed Churchyard/Leaf collection/Fuel	£2082.00
Wave	24/218	Office Water	£52.64
TalkTalk Business	24/219	Office telephone and broadband	£33.52
Stephen Long	24/220	Maintenance contract	£610.00
Goodwins	24/221	Hardware items	£180.86
J Parker	24/222	Installation of cabling for Christmas lights	£1,243.20
Payroo Star	24/223	Payroll	£6.00
LALC	24/224	New Website	£102.00
British Gas	24/225	ATM electricity	£22.01
J Greer/ K Handley/HMRC/LCC Pension		Staff Costs	£3355.22

b) To note the bank reconciliation

The bank reconciliation as of 31/01/2024 of £108,192.37 was noted.

FC/11/2/24 To receive an update regarding the new website

Councillors Brown and J Sanderson informed the Council the new website was looking good with up loaded documents and would be available as of 1st April 2024 for members of the public.

FC/12/32/24 To note the outcome of the meeting with Witham 3rd Drainage Board

Councillors Etches and J Sanderson were waiting for the report from WTDB.

FC/13/2/24 To consider the Village Sign Report and resolve future action

It was proposed, seconded, and unanimously resolved to have the work done on the signs as per the report. The inspection report is to be done annually.

FC/14/2/24 To consider the proposal from Healthmatic regarding public convenience design and estimate.

Form a working group to develop further Councillor Eberol informed the Council he is able to assist with designs and layouts. A working group is to be formed to develop this basic information provided by Healthmatic as requested by the Clerk.

FC/15/2/24 To consider a request from the Scouts to assist in their endeavours to stop dog walkers entering their camp on private laned at Kirkby Lane

The Council suggested the Scouts apply for a community grant towards signage and fencing to help with the situation.

FC/16/2/24 To consider the estimate from Ajet regarding the blocked drain at Jubilee Park/Cricket Club. Resolve action including budget

This work was carried out by Ajet at no cost.

FC/17/2/24 Planning Matters

- a) To consider and respond to **Planning Application S/215/00194/24** – Erection of a replacement dwelling including detached garage and the construction of a new vehicular access
LOCATION: Waterloo Farm, Monument Road, LN10 6UN
It was proposed, seconded, and unanimously resolved to support this application.
- b) To consider and respond to **Planning Application S/215/02437/23** – Siting of 6no. cabins (small static lodges) including gravel driveway and services (works already completed)
LOCATION: Woodhall Country Park, Stixwould Road, LN10 6 UJ
It was proposed, seconded, and unanimously resolved to object to this planning application until a flood risk assessment has been carried out at the location.
- c) To consider and respond to **Planning Application S/215/00047/24** – Extension to existing dwelling to provide additional living accommodation
LOCATION: Derwent, Iddesleigh Road, LN10 6SR
It was proposed, seconded, and unanimously resolved to support this application.
- d) To consider and respond to **Planning Application S/215/00071/24** – Extension to existing dwelling to provide additional living accommodation including creating a second floor
LOCATION: 10 Spa Road, LN10 6PZ
It was proposed, seconded, and unanimously resolved to support this application.
- e) To consider and respond to Planning Application **S/215/00064/24** – Extension and alteration to existing dwelling to provide additional living accommodation
LOCATION: 139 Witham Road, LN10 6RB
It was proposed, seconded, and unanimously resolved to support this application.

Full Planning Permission

S/215/02286/23

Planning permission granted for extension to existing dwelling at 5 Spa Road
Noted.

Tree Work Notification

The following tree work applications were noted.

EZY/0110/22/TPA – W3 – Mixed Conifer & Broadleaved Species – T1 on plan (Horse Chestnut) - Fell

LOCATION: Coronation Hall, Spa Road

EZY/0004/24/TCA – T1 – Eucalyptus – Fell

LOCATION: The Old Rectory, 9 Sylvan Avenue

EZY/0011/24/TCA – T1, T2, T3 – conifers – Fell
LOCATION: Davenport House, 25 Victoria Avenue

EZY/0017/24/TCA – T1 – Lime Tree, maintenance, T2 – Norway Maple,
maintenance
LOCATION: The Gables, Iddesleigh Road

EZY/0018/24/TPA – W2 – mixed Hardwoods Mainly Oak, Silver Birch, Lime, Alder &
Mountain Ash – crown lift to 5m above ground level and remove congested ivy
LOCATION: 1 Oak Close

Facilities Matters

FC/18/2/24 To consider the flooding situation of the cemetery and resolve action

The cemetery is currently closed to members of the public and for interments due to recent flooding.

Advice is to be sought from WTDB, LCC regarding drainage.

FC/19/2/24 To review Cemetery regulations and fees. Resolve action

It was proposed, seconded, and unanimously resolved to keep the regulations and fees the same for 2024.

FC/20/2/24 Assign Councillors for roles and responsibilities for the 11 May Family Fun Day at JPWS

Councillors Kisubika, Etches, Brown, Williams, J Sanderson, House & Eborall volunteered to be present on the day canvassing opinions of residents regarding Royal Square development ideas and public toilet design.

FC/21/2/24 To consider the D Day lamp lighting event and form an action plan

The lamps are due to be lit at 8.00 pm across the country. The Clerk is to contact the RBL and Father Geoffrey to assist in making an event of the evening.

FC/22/2/24 To consider the Woodhall in Bloom planters on The Broadway and resolve action

It was proposed, seconded, and unanimously resolve to remove the broken planters from The Broadway after recent requests to the Woodhall in Bloom Co Ordinator had not been responded to.

FC/23/2/24 To set the date of the next Full Council/Hybrid meeting

Tuesday 19th March was set for the next meeting.