



Clerk: Joann Greer

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Dear Councillors, you are hereby summoned to attend the Annual Parish Council Meeting of Woodhall Spa Parish Council which will be held on **Tuesday 21st May 2024** commencing at **7.15pm** in the Council Chambers, which will be preceded by a Public Forum starting at **7.00pm**. The business to be dealt with at the meeting is listed on the agenda.

The official meeting will start at **7.15pm** or at the conclusion of the public forum, whichever is the sooner. **PRESS AND PUBLIC ARE ALWAYS WELCOME**

Public participation is for a maximum of 15 minutes during the Public Forum only. Members of the public will be invited to comment on any of the items on the agenda or any item they wish to raise, those items not on the agenda will not be debated but be referred if appropriate to the next meeting.

Signature: J. Greer, Clerk to the Council

Date: 16.05.2024

AGENDA

1. To elect the Chair
2. To elect the Vice Chair
3. Apologies for absence with reason given
4. Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

5. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)
6. To receive the draft notes from the Full Council Meeting Tuesday 16th April 2024 to be approved as the minutes
7. To receive reports from District and County Councillors

8. Financial Matters

- a) To approve automated, retrospective, and future payments to be made
 - b) To note the bank reconciliation
9. To review Standing Orders and amend where necessary
10. To review the Financial Regulations and amend where necessary

11. Planning Matters

- a) To consider and respond to planning application: **S/215/00481/24** Alterations and relocation of existing chimney Flat 1, Moorhaven House, 1 Sylvan Avenue, Woodhall Spa, LN10 6SL
- b) To consider and respond to planning application: **S/215/00672/24** Extension to existing dwelling to provide an entrance porch with canopy Stilnavin, 29 Woodland Drive, Woodhall Spa, LN10 6YG
- c) To consider and respond to planning application: **S/215/00723/24** - Extension to existing dwelling to provide additional living accommodation. | The Cedars, 29 Horncastle Road, Woodhall Spa, LN10 6UY
- d) To consider and respond to planning application: **S/215/00502/24** Extension to existing dwelling to provide additional living accommodation, that will replace existing conservatory which is to be demolished. | 42 Horncastle Road, woodhall Spa, LN10 6UZ

The following applications have been granted Full Planning: No action required

S/215/00350/24 Extensions to existing dwelling to provide additional living accommodation and demolition of existing garage. 9 Albany Road, Woodhall Spa LN10 6TS

S/215/00426/24 Erection of a fence with a height of 1.8m 137 Witham Road, Woodhall Spa, LN10 6RB

Proposed Tree works

EZY/ 0055/24/TCA Proposed works to tree(s) at Bridlemere, Tattershall Road, Woodhall Spa Lincolnshire

12. To consider the following Community grant applications:
- District Scout Association -£1000
 - Rainbows/Brownies-£1000
13. To receive feedback from the Jubilee Park Fun Day and to discuss any change of format for the Annual Parish Meeting on Friday 24th May.
14. To consider and resolve to purchase 30mph corrugated plastic speed signs at £20 each and also the purchase of speed signs for individual wheelie bins at £0.50 each.

15. To consider and resolve action on the quotation received from Blachere illuminations with regard to the Christmas lights at Royal Square.
16. To discuss the increasing amount of requests from Parishioners to deal with matters outside the Parish Councils jurisdiction as a result of LCC refusing to deal with issues and the subsequent increase in workload for the Parish Clerk.
17. To consider and resolve action to be taken as a result of the recent incident with a burial at Kirkby Lane Cemetery.
18. To consider and resolve action regarding a request from a business to purchase a litter bin.
19. To consider and resolve action regarding overgrown hedges blocking the highway at various locations in the village.
20. To consider and resolve action regarding a street light obscured by branches on Coronation Road.
21. To consider and resolve action regarding the quote received to repair the reactive speed sign from Tattershall Road.
22. To received a report on the proposed locations of the two new bus shelters.
23. Correspondence received.
 - Email regarding speed limit on Witham Road/new cycle path along the Witham Road
 - Email regarding speeding along the Broadway and parking along the Broadway
 - Email regarding the Marquee at the Mall and the extension which appeared to the original structure
 - Email regarding the Fun Day and how pleased they were to see the Council engaging with the public
24. To resolve to move to closed session to discuss staffing issues
 - To note the appraisal and subsequent proposals to be implemented for the Clerk
 - To note the appraisal and subsequent proposal to be implemented for the Assistant Clerk
25. To set the date of the next Full Council meeting.