

## **MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 21 NOVEMBER 2023 AT 7.00PM AT THE COUNCIL OFFICE.**

### **Public Forum**

2 members of the Rotary Club were present requesting the Parish Council change the venue of the carol service from St Peters Church back to Royal Square. The Council stated this was not possible for this year.

### **In Attendance**

Chairman Councillor Richard Brown, Councillors Becky Shaw, John Sanderson, Roger Etches, Andrew Gammage, Peg Sanderson, Shirley Elphick and Rod Williams.

### **Also present:**

ELDC Tom Kemp  
Joann Greer, Parish Clerk

### **FC/1/11/23 Comments from the Chair**

The Chairman did not make any comments.

### **FC/2/11/23 Apologies for absence with reason given**

Apologies had not been received from Councillors Cooke & Kisubika who were absent from the meeting.

Apologies from LCC Councillor Bradwell and ELDC Councillor Leyland were received.

### **FC/3/11/23 Declaration of Members' interests in accordance with the Localism Act 2011**

**(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)**

Councillor Etches declared a personal interest regarding tree works application at Woodbine Villa.

**FC/4/11/23 To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)**

No requests were made.

**FC/5/11/23 To consider an applicant for the parish council vacancy, resolution to co opt**

The applicant who had completed the registration paperwork was unable to attend the meeting.

**FC/6/11/23 To receive the draft notes from the Full Council Meeting Tuesday 17 October to be approved as the minutes**

It was proposed, seconded, and resolved by Councillors in attendance at the October meeting to accept the draft notes as an accurate account of the meeting.

**FC/7/11/23 To receive a report from Lincolnshire County Council & East Lindsey District Council**

Councillor Tom Kemp informed the Council the matter of bottle bank and public conveniences were currently being handled at ELDC. Councillor Kemp offered his help if the Council wished to set up an emergency action plan.

**FC/8/11/23 Financial Matters**

**a) To approve automated, retrospective, and future payments to be made**

It was proposed, seconded, and unanimously resolved to approve the payments as listed.

Thomann	24/135	PA System	£988.00
British Gas	24/136	ATM Electricity	£183.55
Jubilee Park Bowling Club	24/137	Bowling Equipment	£300.00
EDF Energy	24/138	Office Gas	£83.00
LIVES	24/139	Donation	£1000
Paul McFahn	24/140	Office window cleaning	£16.00
Badge master sales/Amazon	24/141	Badges/heated seat	£151.17
Payroo	24/142	Payroll services	£6.00
TalkTalk	24/143	Office broadband/phone	£32.47
SSE	24/144	Electricity Station Road	£58.11
SLCC	24/145	Renewal of membership K Handley	£139.00
J Ward	24/146	Royal Square monthly maintenance	£1060.00
Goodwins	24/147	Hardware items	£135.19
R G Hygiene	24/148	Office cleaning	£27.60
YU Energy	24/149	Office Electricity	£55.46
YU Energy	24/150	Christmas Tree Lighting	£34.05
J Greer	24/151	Notice Sign Letters	£7.44
TalkTalk	24/152	Broadband/phone	£32.47
Welton Garden Services	24/153	Cemetery Maintenance/Churchyard Maintenance/Monthly fuel surcharge	£762.00
Stephen Long	24/154	Maintenance contract	£770.00
Notice Me	24/155	New Noticeboard	£959.94
Payroo Star	24/156	Payroll Software	£6.00
HMRC LCC Pension J Greer K Handley	24/157	November Salary	£5044.04
J Parker Electrical Ltd	24/158	Two outside lights	£324.00
Viking	24/159	Office supplies	£242.80
British Gas	24/160	ATM Electricity	£211.44
Hypericon Limited	24/161	Supply of Christmas Lighting for Woodhall Spa Millennium Gardens	£2,400.00
David Dernley	24/162	Remembrance Day Drummer	£100.00
John Barker	24/163	Remembrance Day Bugler	£350.00
Tony Gibbons	24/164	Village maintenance	£609.00
Anglian Water	24/165	Office Water	£58.23

**b) To note the bank reconciliation**

The reconciliation figure of £139,977.15 was noted.

**c) To note the NALC national pay award and budget implications**

The pay award was noted with a budget implication of £2000 per annum plus on costs.

**d) To consider the second draft budget 2024/25**

The draft budget was considered. Minor alterations were made. The Clerk is to send out updated figures for consideration at the December meeting.

**FC/9/11/23 To receive further information regarding village drainage concerns, sewage, flooding dykes and resolve action**

Councillors Etches and Sanderson completed a village wide drainage exploration with a local resident with exceptional knowledge on the issue. It was recommended the parish council contact Witham Third Drainage Board to discuss the matter in more depth. It was proposed, seconded, and unanimously resolved to contact the board. ELDC Councillor Tom Kemp, who was present at the meeting, is a member of the board and will liaise with the Clerk.

**FC/10/11/23 To receive a brief report regarding the Blankney Fen Anaerobic Digester meeting**

Councillor Sanderson attended a recent meeting regarding the current scoping exercise to put an anaerobic digester at the old RAF station in Martin. The issue for Woodhall Spa as a neighbouring parish would be the excessive number of lorries transporting chicken and other animal waste to power the digester straight through the village. WSPC agreed with the independent action group in their aim to get this development idea cancelled.

Councillor Sanderson is to write a brief article for the Wapentake article highlighting where people can find out more about the group, this would also be available on WSPC website.

**FC/11/11/23 To consider a quote for replacement external office lighting and resolve expenditure**

It was proposed, seconded, and unanimously resolved to install the outdoor safety lighting at a cost of £324.00

**FC/12/11/23 Planning Matters**

a) To consider and respond to **Planning Application S/215/01988/23** – To site a marquee to the west of the existing public house (works already started).

**LOCATION: THE MALL, STATION ROAD, WOODHALL SPA, LN10 6QL**

It was proposed, seconded, and unanimously resolved to object to this planning application due to the fact it is not in keeping with the conservation area and is not pleasing to look at.

b) To consider and respond to **Planning Application S/215/01979/23** – Alteration to existing property to replace 3no. windows.

**LOCATION: 1-2 CLARENCE ROAD, WOODHALL SPA, LN10 6TZ**

It was proposed, seconded, and unanimously resolved to support this application.

- c) To consider and respond to **Planning Application S/215/02021/23 –**  
 Aalteration to existing dwelling to provide 2no. dormer windows and erection  
 of a detached outbuilding to provide a gym/spa.  
**LOCATION 22 HORNCastle ROAD, WOODHALL SPA, LN10 6UZ**  
 It was proposed, seconded, and unanimously resolved to support this  
 application.
- d) To consider and respond to **Planning Application S/141/02133/23 –**  
 Construction of a vehicular access, hardstanding and service road for the new  
 crematorium. \*Please note this is outside the parish boundary, do you still  
 wish to comment? \*  
**LOCATION: LAND NORTH AND WEST OF MARTIN BRIDGE,**  
**HORNCastle ROAD, MARTIN**  
 This application was noted but no comments made.

### **To note Planning Contravention Notice**

**EC/094/004001/23 Nature of investigation** 1) change of land for agricultural use 2)  
 Erection of outbuildings without planning permission 3) Siting of shipping containers  
 without planning permission 4) Siting of a caravan used for residential use  
**LOCATION: LAND NORTH OF REDDINGS WOOD, KIRKBY LANE, KIRKBY ON**  
**BAIN**

This information was noted.

### **Tree Work Notification**

**EZY/0104/23/TCA Proposed Tree works:** Woodbine Villa, The Broadway. To fell a  
 rotting willow tree.

**EZY/0110/23/TCA Proposed Tree Works:** Ingle View, The Broadway. To remove 1  
 x Holly Tree, 1 x Portuguese Laurel to give space to adjacent Lime Trees.

**EZY/0108/23/TPA Tree Preservation Order:** Ashdown, 7 Oak Close Woodhall Spa.  
 Mixed hardwoods to remove and fell trees protected by a Tree Preservation Order to  
 allow more light.

It was proposed, seconded, and unanimously resolved to object to the felling of the  
 trees, contact the tree officer to see if remedial maintenance on the trees could be  
 done in the first instance.

### **Facilities Matters**

**FC/13/11/23 To consider JPWS comments regarding the Rally Field lease**  
**agreement. To finalise the lease agreement between JPES and WSPC**  
 JPWS requested that the clause relating to community groups having the right to  
 camp at the site for 12 days use per year with no fee be removed.  
 It was proposed, seconded, and unanimously resolved to keep the 12 days per  
 annum available for community use at no cost, but remove the word camping.

**FC/14/11/23 To receive a brief update regarding the PSPO meeting with the cricket club and dog walkers' representatives**

Councillor Etches held a meeting with the dog walking group and the cricket club representatives to update them on the current situation. Stating ELDC dog warden will be patrolling the area on an ad hoc basis ensuring dog walkers had the means to clean up after their dogs. Councillor Etches then informed the 2 groups that a Public Space Protection Order (PSPO) would be applied for by WSPC early in the new year when the application process is opened with ELDC. The PSPO would state dogs are to be kept on a lead at all times, breach of these conditions would result in a penalty fine, plus owners are to clean up after their dogs.

**FC/15/11/23 To receive feedback regarding the Remembrance Day Parade**

The feedback regarding Remembrance Day was very positive. The P.A. System worked very well, and organisation of the parade was well thought out and will follow the same procedure next year. Minor issues included the church service starting 10 minutes early and the drummer was a little ahead of the parade once it arrived at the centre of the village.

**FC/16/11/23 To receive an update regarding the church-based Carol Service at the Christmas Fayre**

The Assistant Clerk has been managing this event. St Andrews and Kirkby on Bain Schools were all ready for the indoor event. Father Spencer will be running the service, supported by the community band. Councillor Shaw will be representing the parish council and saying a reading.

**FC/17/11/23 To set the date of the next Full Council/Hybrid meeting**

The third Tuesday in the month is 19 December.

**FULL COUNCIL MEETING  
PLANNING COMMITTEE MEETING  
19 DECEMBER 2023  
7.00 PM  
COUNCIL CHAMBERS**