

**MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON
TUESDAY 17th SEPTEMBER 2024 AT 7.00PM AT THE COUNCIL OFFICE.**

Public Forum

1 member of the public was present who was concerned with the parking situation in Woodhall as it appeared that more cars were parking on double yellow lines and on the corner of roads.

In Attendance

Chairman Councillor Richard Brown, John Sanderson, Roger Etches, Andrew Gammage, Peg Sanderson, Nigel Eborall and Rod Williams

Also present:

Karen Handley Assistant Parish Clerk

FC/1/9/24 Opening comments from the Chair

Councillor Brown welcomed everyone to the meeting

FC/2/9/24 Apologies for absence with reason given

Apologies were received and accepted from Councillor Shirley Elphick and David Kisubika. No apologies had been received from Councillor House.

FC/3/9/24 Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

No declarations were made.

FC/4/9/24 To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)

No dispensations were requested.

FC/5/9/24 To receive the draft notes from the Full Council Meeting Tuesday 16 July to be approved as the minutes and the Planning Committee notes from 20th August 2024.

It was proposed, seconded, and unanimously resolved to accept the notes as a true record of the meeting and adopted as the minutes.

FC/6/9/24 To receive a report from Lincolnshire County Council & East Lindsey District Council

No representatives were present.

FC/7/9/24 Financial Matters

a) To approve automated, retrospective, and future payments to be made

It was proposed, seconded and unanimously resolved to approve the payments listed.

Person/Company to be paid	Invoice No.	Details	Amount £
K Handley	2425/093	Annual Parish Meeting Refreshments	18.80
J Greer	2425/094	Frame for D Day Poem	9.87
Wave	2425/095	Royal Square Water	2.60
J Greer	2425/096	Office meeting room cable tidy	12.00
Viking	2425/097	Office supplies	239.77
ElanCity	2425/098	Packing Kit for return of Speed Device	234.94
Arborglyph Tree Services	2425/099	Tree inspection and report	168.00
R.G Hygiene	2425/100	Office Cleaning	28.80
Viking	2425/101	Office consumables	57.48
Welton Garden Services	2425/102	Grass cutting contracts/Cemetery	4314.00
TalkTalk	2425/103	Phone and Broadband	42.72
Tony Gibbons/J Ward	2425/104	Royal Square Contract	1060.00
YU Energy	2425/105	Office Electricity	47.32
YU Energy	2425/106	Royal Square Electricity	41.82
S Long Gardening Services	2425/107	Maintenance Contract	610.00
Paul McFahn	2425/108	Window Cleaning (Inside windows of office)	16.00
LALC	2425/109	LALC Conference	96.00
EDF	2425/110	Office Gas	42.91
Tony Gibbons	2425/111	Village Maintenance	273.00
Viking	2425/112	Toner cartridges x3	223.56
Karen Handley	2425/113	Mileage LALC Summer Conference	27.00
Paul McFahn	2425/114	Window Cleaning (Outside)	16.00
Greer/Handley/HMRC/LCC Pension	2425/115	Staffing costs	3476.73
Payroo	2425/116	Payroll	6.00
Wave	2425/117	Office Water 3/05/24-2/08/24	65.40
Business Waste	2425/118	Wheelie bin	10.92

Person/Company to be paid	Invoice No.	Details	Amount £
LALC	2425/119	Website management	216.00
YU Energy	2425/120	Office Electricity	44.45
YU Energy	2425/121	Royal Square Electricity	39.20
J Ward/Tony Gibbons	2425/122	Royal Square Maintenance	1060.00
Welton Garden Services	2425/123	Grass cutting contracts/Cemetery	942.00
S Long Gardening Services	2425/124	Maintenance Contract	624.00
J Greer/K Handley/HMRC/LCC Pension	2425/125	Staffing costs	3476.73
ElanCity	2425/126	Speed sign batteries/transport costs	203.90
Pink Marigold Cleaners	2425/127	Office Cleaning	60.00
Payroo	2425/128	Payroll	6.00
LALC	2425/129	Councillor training	36.00

TalkTalk	2425/130	Telephone and Broadband	18.88
Royal British Legion	2425/131	2 x Poppy wreaths Remembrance Day	40.00
EDF	2425/132	Office Gas Supply	32.94
British Gas	2425/133	ATM electricity	25.03 r

b) To note the bank reconciliation

The bank reconciliation of £89,362.99 as of 31.08. 24 was noted.

c) To note the 2 new Co-Operative Savings Accounts

Noted by the Councillors

d) To note the conclusion of the Annual Audit and resolve action if required

No information had been received from the External Auditors and as such, this will be an agenda item for the next Full Council meeting on 15th October.

FC/8/9/24 To receive a further report from the Christmas Lighting Working Group

- **To review samples for the shop lights and resolve action**

A report was received from Councillor Etches regarding progress. He had met with the electrician and explained what the Council intended to do regarding Christmas lights. No formal quote had been received regarding the cost of electrical work, but the Council were given an indicative cost. The samples received of Christmas trees and Garland were viewed by the Councillors and some indication given as to cost was provided. The Council were also informed that another quote was expected for Christmas and after that quote was received a final decision could be made. The cost of the electrician and the samples received did not exceed the budget set.

- **To note the progress of Royal Square lighting**

Councillor Etches also informed the meeting that Bainland had agreed to supply and install lights for four trees in Royal Square. An indicative cost had been provided to Councillor Etches. Also in Royal Square the Festoon lighting would be replaced, and a tree decorated with icicle lights.

The proposal put forward is that the Council move forward with the costings which were provided at this stage. If another quote for the Christmas lights is received, then this quote can be considered as an alternative. This was seconded and unanimously resolved by the Council.

- **To request the working party to resolve the format of the Christmas Lights switch on**

The date set, in agreement with the Business Forum group was Friday 6th December 2024 for the switch on of the Christmas Lights. All other events planned are the responsibility of the Business Forum Group.

FC/9/9/24 To consider the initial draft designs of Royal Square and provide feedback for future development.

Councillors had been asked to look at the initial draft designs and feedback ideas at this meeting. Councillor Sanderson collated the suggestions, and these will be fed back to the designer. Councillor Sanderson informed the meeting that he has arranged a meeting with the tree officer from ELDC on 25th of September.

FC/10/9/24 To consider Community Grant Applications:

Spa Singers for £500

It was proposed, seconded and unanimously agreed to reject this request

WS Croquet Club for £1000

It was proposed, seconded and unanimously agreed to reject this request.

FC/11/9/24 To consider and resolve action regarding residents' complaints regarding the speed of traffic on Tattershall Road near the Ripon development and the problem for pedestrians crossing the road.

It was agreed that this matter should be referred to Lincolnshire County Council as it was a Highways issue. It was noted that the speed indicator device had not been re-installed. This will be actioned as soon as the electrician is available.

FC/12/9/24 To consider a request from a resident concerning the installation of a dog poo bin on Tattershall Rd near the new developments and resolve action.

It was proposed, seconded and unanimously agreed to apply to ELDC for a dog poo bin.

FC/13/9/24 To re consider the free use of the council meeting room for some activities and resolve action

After discussion it was proposed, seconded and unanimously agreed to levy a £20 charge per day for groups who charge participants to attend a course. Community groups will not be affected.

FC/14/9/24 To consider donating to St John's Ambulance for providing cover at Remembrance Day.

It was proposed, seconded and unanimously agreed to donate £100 to St John's Ambulance. This was in recognition of the cover they are providing free of charge on Remembrance Sunday.

FC/15/9/24 To receive a report from Councillor Sanderson regarding the recent LALC Neighbourhood Planning training course.

Councillor Sanderson provided a verbal report on the course which generated a list of questions he wished to put to ELDC. A meeting will be arranged between ELDC representatives and Councillor Sanderson.

FC/16/9/24 To note the notice regarding the Public Path Extinguishment order 2022 Lincolnshire County Council Highways Act 1980 Section 118 (as amended) Extinguishment of Woodhall Spa restricted byway number 1125 and Public Path Creation order 2022 Highways Act 1980 Section 26 (as amended) LCC creation of Public Bridleway Number 1207 Woodhall Spa and the public local enquiry at The National Golf Centre, The Broadway, Woodhall Spa, LN10 6PU on 29th October 2024 at 10.00 a.m.

This was noted by Councillors.

FC/17/9/24 To note the Lincolnshire Minerals and Waste Local Plan consultation document

This was noted by Councillors.

FC/18/9/24 To receive a report regarding the possible installation of CCTV in Royal Square.

Councillor Sanderson provided a verbal report.

FC/19/9/24 To receive a report regarding the Business Forum meeting attended by representatives of the Parish Council.

This agenda item was incorporated into agenda point 8.

Planning Matters

a) To consider and respond to Planning Application S/215/01265/24 Section 73 application to vary condition no.2 (approved plans), condition no.3 (aboricultural method statement) and condition 4 (ecology) previously imposed on planning permission ref. no. S/215/01508/23 for the erection of house and alterations to existing vehicular access Location 9 Tor O Moor Road, Woodhall Spa, LN10 6TF

Six of the seven Councillors supported this application. Councillor Rod Williams abstained from voting on this application.

b) To consider and respond to Planning Application S/170/01288/24 Extensions and alterations to existing dwelling to provide additional living accommodation LOCATION: West View, Sandy Lane, Woodhall Spa, LN10 6UR

The Councillors did not wish to comment on this application

c) To consider and respond to Planning Application S/170/01268/24 Section 73 application to vary condition no.3 (renewable technology scheme), condition no.5 (materials), condition no.6 (windows), condition no.7 (doors) and condition no.13 (ecological enhancement scheme) with removal of condition no.4 (learning outcomes) as previously imposed on planning reference S/170/00123/22 for the erection of 1no dwelling LOCATION: Woodland Manor, Sandy Lane, Woodhall Sap, LN10 6UR

The Councillors did not wish to comment on this application

Full Planning Permission

The list of approved planning permission was noted.

S/215/00981/24 Erection of a fence to a maximum height of 1m
139 Witham Road, Woodhall Spa, LN10 6RB

S/215/01000/24 Extension to existing dwelling to provide a replacement porch
Frieston House, 1 Victoria Aenue, Woodhall pa, LN10 6TY

S/215/01006/24 Change of use of existing dwelling to a mixed-use dwelling and childcare on domestic business, 9 Spa Road, Woodhall Sap, LN10 6PZ

Tree Work Notification

None received

FC/20/9/24 To set the date of the next Full Council meeting in October

The October meeting will be held on Tuesday 15th October at 7.00 p.m..

