

**MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON  
TUESDAY 15th OCTOBER 2024 AT 7.00PM AT THE COUNCIL OFFICE.**

**Public Forum**

2 member of the public were present, one requested the Council include information about the hotel that once stood on the grounds of Royal Square, to be included in the refurbishment programme. The other person requested information regarding Christmas Tree lighting cost and traffic issues. LCC Councillor Bradwell is to liaise directly.

**In Attendance**

Chairman Councillor Richard Brown, John Sanderson, Roger Etches, Rod Williams, Peg Sanderson, Shirley Elphick, and Nigel Eborall.

**Also present:**

ELDC Councillor Tom Kemp  
LCC Councillor Patricia Bradwell  
Joann Greer, Parish Clerk

**FC/1/10/24 Opening comments from the Chair**

The Chairman welcomed everyone to the meeting.

**FC/2/10/24 Apologies for absence with reason given**

ELDC Councillor Leyland sent his apologies.

**FC/3/10/24 Declaration of Members' interests in accordance with the Localism Act 2011**

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

No declarations were made.

**FC/4/10/24 To consider requests from members for a dispensation on any items on the agenda** (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)

No dispensations were requested.

**FC/5/10/24 To receive the draft notes from the Full Council Meeting Tuesday 17 September to be approved as the minutes**

It was proposed, seconded, and unanimously resolved to accept the notes as the minutes.

**FC/6/10/24 To receive a report from Lincolnshire County Council & East Lindsey District Council**

LCC Councillor Bradwell stated there were some issues with the developer and the installation of a pedestrian crossing on Tattershall Road. Reports of uneven footpaths and narrow footpaths were also noted.

ELDC Councillor Kemp stated funding opportunities would soon be made available to parish and community groups from the East Lindsey Investment Fund.

#### **FC/7/10/24 Financial Matters**

**a) To approve automated, retrospective, and future payments to be made**

It was proposed, seconded, and unanimously resolve to approve the payments as listed.

**b) To note the bank reconciliation**

The bank reconciliation as of 30/09/2024 £118,000.84 was noted.

**c) To note the conclusion of the Annual Audit 2023 – 2024**

The annual audit had been certified and no further action was required.

**d) To consider the Clerk's report regarding the budget setting for 2025 – 26, review the budget for this financial year and consider any additional projects or costs that may need to be included in budget setting for the next financial year**

A financial working comprising of Councillors Brown, Eborall, J Sanderson and Williams was set up to look at the finances in detail and report back at the November meeting.

#### **FC/8/10/24 To consider Community Grant Applications:**

**e) Walking Football Club for £500**

It was proposed, seconded, and resolved by majority to award £500 to the Walking Football Club.

#### **FC/9/10/24 To receive a further report from the Christmas Lighting Working Group**

**a) To receive a general update of electrical installation progress**

All trees and garlands were available, the electrician has secured water resistant socket boxes and would be finished by the end of November.

**b) To note the progress of Royal Square Christmas lighting**

Councillor Etches has been liaising with Bainland who have stated they will have the trees wrapped by the end of November.

**c) To note the working party proposed format for the Christmas lights switch on**

Councillors Brown and Etches are to have a meeting with Rotary and Business forum to discuss options for December 6<sup>th</sup> light switch on.

#### **FC/10/10/24 To consider the initial draft designs of Royal Square and provide feedback for future development.**

Some initial progress has been made with basic design ideas, and costs. A working group will discuss further details and report back to the next council meeting.

**FC/11/10/24 To receive a report regarding the possible installation of CCTV in Royal Square.**

The quotation had not been received in time for this meeting.

**FC/12/10/24 To receive a report regarding the Remembrance Day Parade and resolve action if required**

More volunteers were required, however everything else was organised and confirmed.

**FC/13/10/24 To receive a report from Gemcast cemetery drainage company after a site visit 10.10.24 and resolve action**

Councillor John Sanderson and the Clerk met with Gemcast who advised the Council should they wish to discharge drainage water into the sewer permission would be required by the Environment Agency. Further consultations are to be sought before any decisions are made.

**FC/14/10/24 To consider a request to approve the continued use of the directional brown sign at the village roundabout for Woodhall Country Park**

It was proposed, seconded, and unanimously resolved to support the continued use of the directional sign.

**FC/15/10/24 Planning Matters**

- a) To consider and respond to **Planning Application S/215/01387/24**  
Extensions and alterations to existing dwelling to provide additional living accommodation  
LOCATION: 6 Horncastle Road, Woodhall Spa, LN10 6UZ

It was proposed, seconded, and unanimously resolved to support this application.

- b) To consider and respond to **Planning Application S/215/01473/24**  
Extensions and alterations to existing dwelling to provide additional living accommodation including the erection of a boundary wall and gate.  
LOCATION: 24 Horncastle Road, Woodhall Spa, LN10 6UZ

It was proposed, seconded, and agreed by majority to support this application.

- c) To consider and respond to **Planning Application S/215/01494/24**  
Extensions and alterations to existing dwelling to provide additional living accommodation.

LOCATION: Kimberley, 46 Woodland Drive, Woodhall Spa, LN10 6YG

It was proposed, seconded, and unanimously resolved to support this application.

### **Full Planning Permission**

**The following planning permission was noted**

**S/215/02030/23** Change of use.

E SKINNS LTD, Witham Road, Woodhall Spa, LN10 6QX

**S/215/01039/24** Extension to existing dwelling to provide additional living accommodation

Five Oaks, Green Lane, Woodhall Spa, LN10 6QE

**S/215/00941/24** Erection of vehicular and pedestrian access gates and gate posts.

Bramleys 9 Cromwell Avenue, Woodhall Spa, LN10 6TH

### **Tree Work Notification**

**The following tree work notifications did not cause any concern.**

**EZY/0090/TPA** Tree Preservation Order 1963 (215.02) Trees T26, T30.

T26 – Oak Prune lateral branches by approx. 2.5m. Clearance from the property.

T30 – Ash Fell. In decline.

**EZY/0101/24/TPA** Tree Preservation Order, 1951 (215.01) Trees W2

W2 – Mixed conifer & Broadleaved Species – Tree line mark on plan – lift by 5m and reduce lateral spread by approx. 2m – Overhanging car park and main building.

LOCATION: Conservative Club, Spa Road, Woodhall Spa

**FC/16/10/24** To confirm the date of the November Full Council meeting as the 19<sup>th</sup> November 2024 at 7.00 p.m.