

**MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON  
TUESDAY 19th NOVEMBER 2024 AT 7.00PM AT THE COUNCIL OFFICE.**

**Public Forum**

No members of the public were present.

**In Attendance**

Chairman Councillor Richard Brown, John Sanderson, Roger Etches, Peg Sanderson, Shirley Elphick, and Nigel Eborall.

**Also present:**

ELDC Councillor Craig Leyland

ELDC Councillor Tom Kemp

Joann Greer, Parish Clerk

**FC/1/11/24 Opening comments from the Chair**

The Chairman made no comments.

**FC/2/11/24 Apologies for absence with reason given**

Apologies were received from Councillor Williams.

Councillor Liane House resigned due to work commitments. Councillors Gammage and Kisubika had not registered apologies.

**FC/3/11/24 Declaration of Members' interests in accordance with the Localism Act 2011**

**(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)**

No declarations were made.

**FC/4/11/24 To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)**

No requests were made.

**FC/5/11/24 To receive the draft notes from the Full Council Meeting Tuesday 19 October to be approved as the minutes**

It was proposed, seconded, and unanimously resolved to approve the notes as the minutes.

**FC/6/11/24 To receive a report from Lincolnshire County Council & East Lindsey District Council**

ELDC Councillor Tom Kemp reported the planning request made by the WSPC at the September meeting had been replied in full by the enforcement officer. No breach has been made regarding the pedestrian crossing on Tattershall Road. The other two issues were in hand regarding start dates of refurbishing the village WC's and the grant opening application process.

ELDC Councillor Craig Leyland informed the council about the recent peer review facilitated by the Local Government Association. The independent review was very positive. A copy will be sent to WSPC.

He also informed the council about a digital workshop to be held at St Peter's Church on 26<sup>th</sup> November, 10am – 12 noon.

LCC Councillor was not present.

### **FC/7/11/24 Financial Matters**

#### **a) To approve automated, retrospective, and future payments to be made**

It was proposed, seconded, and unanimously resolved to approve the payments as listed below:

<b>Person/Company to be paid</b>	<b>Invoice No.</b>	<b>Details</b>	<b>Amount £</b>
Coningsby and Woodhall Walking Football	2425/154	Community Grant	500.00
Wave	2425/155	Royal Square Water	3.80 Cr
Pink Marigold Cleaners	2425/156	Office Cleaning	120.00
British Gas	2425/157	ATM electricity	3.22 Cr
Welton Garden Services	2425/158	Grass cutting contract/Cemetery	2,526.00
YU Energy	2425/159	Office electricity	59.17
YU Energy	2425/160	Royal Square electricity	49.41 Cr
Goodwins	2425/161	Hardware items	70.63
TalkTalk Business	2425/162	Phone and Broadband	12.00
Business Waste	2425/163	Office waste removal	10.92
Stephen Long	2425/164	Gardening contract	675.00
Tony Gibbons	2425/165	Village Maintenance/Cemetery	304.50
Payroo	2425/166	Payroll	6.00
British Gas	2425/167	ATM Electricity	17.93
David Dernley	2425/168	Remembrance Drummer	100.00
John Barker	2425/169	Remembrance Bugler	350.00
Adexa Direct Ltd	2425/170	Commercial Filter Coffee Maker	166.80
EDF	2425/171	Office Gas	75.66
J Greer/K Handley/HMRC/LCC Pension	2425/172	Staffing costs	4592.64
J Ward/T Gibbons	2425/173	Royal Square Contract	1060.00

#### **b) To note the bank reconciliation**

The bank reconciliation of £108,772.57 as of 31/10/2024 was noted.

#### **c) To receive feedback from the Finance Working Group regarding the 2025/26 budget**

The finance working group had scrutinized the detailed accounts and cost centres.

They are currently forecasting the precept will need to be increased by approximately 3% to cover recent government staffing accounts and keep in line with inflation.

The final budget will be made by the Full Council at the January meeting when the precept amount is required by ELDC. The Clerk is to provide the most up to date figures prior to that meeting.

**FC/8/11/24 To consider Tender Documents for Village Grounds Maintenance and Village General Maintenance and award the April 2025- March 2028 contracts**

The tender documents were considered. Only one application for the village maintenance contractor had been received despite advertising. The Council agreed to accept this.

The 3 year village maintenance contract was awarded to Mr Tony Gibbons. Two applications for the village grass cutting contract were received. It was proposed, seconded, and unanimously resolved to award the 3 year contract to Welton Garden Service.

**FC/9/11/24 To receive an update regarding the village Christmas Tree/Light programme**

All the Christmas Tree lighting stock has arrived, the new brackets are up, the electrician is progressing the individual exterior sockets. The trees will be put up on Sunday 1<sup>st</sup> December, timers and electrical supply will be covered from Monday 2<sup>nd</sup> ready for the light switch on, Friday 6<sup>th</sup> December at 6.00pm.

**10/11/24 To receive an update from the Royal Square Development Working Group**

Members of the working group provided their thoughts on what needs to be included in the plans, St Andrews pupils were invited to look at the plans and give feedback. The Council agreed to progress this project to make it grant funding ready after Christmas.

**11/11/24 To receive a report regarding the 2024 Remembrance Day Parade**

The event had been successful, with 40 volunteer Marshalls ensuring the safety of members of the public and participants. Some minor issues will require tweaking next year including the church line up and Royal Square barriers and wheelchair spaces.

**12/11/24 To consider purchasing a wheelchair for use at the cemetery for people with mobility issues as all private vehicles no longer have access to the cemetery grounds due to damage caused to graves and benches**

Due to health and safety concerns and possible litigation the Council agreed by a majority of 4 to 2 not to purchase a wheelchair.

**13/11/24 To consider a drainage quote for the Kirkby Lane Cemetery**

The quote did not arrive in time for consideration at this meeting.

**FC/14/11/24 Planning Matters**

- a) To consider and respond to **Planning Application S/215/01629/24** Erection of 89no. dwellings with associated infrastructure.  
LOCATION: Land off Gleneagles Drive, Woodhall Spa

*The following comments were raised by Councillors regarding this application: a request to look into the archaeological survey to check if it is suitable and in depth as some artefacts have been located in that area. Secondly consideration is to be given to existing residents with traffic management including clearing mud and debris daily from the highway when needed.*

- b) To consider and respond to **Planning Application S/215/01709** Extensions and alterations to existing dwelling to provide additional living accommodation.  
LOCATION: 19 St Peters Drive, Woodhall Spa, LN10 6SY  
*It was proposed, seconded, and unanimously resolved to support this application.*
- c) To consider and respond to **Planning Application S/215/01713/24** Erection of a detached garage and games room (works commenced).  
LOCATION: 26 Kirkby Lane, Woodhall Spa, LN10 6YZ  
*It was proposed, seconded, and unanimously resolved to support this application.*
- d) To consider and respond to **AMENDMENT to Planning Application S/215/01494/24** Erection of a visitors' centre. Design of building has altered; Caravan sales area has been removed.  
LOCATION: Woodhall Country Park, Stixwould Road, Woodhall Spa, LN10 6UJ  
*It was proposed, seconded, and unanimously resolved to support this application.*

### **Full Planning Permission**

The following planning permission details were noted.

**S/215/01387/24** Extension and alteration  
6 Horncastle Road, Woodhall Spa, LN10 6UZ

### **Approval of Section 73 Application**

**S/215/01265/24** Application to vary condition 2, 3 and 4  
9 Tor O Moor Road, Woodhall Spa, LN10 6TF

### **Tree Work Notification**

The following tree work notifications were noted.

#### **EZY/0111/24/TCA**

T1 Apple reduce by 6m height and 4m spread.  
11 Cromwell Avenue

#### **EZY/0112/24/TCA**

T1 Oak lift canopy  
T2 Magnolia Prune and lift  
T3 Conifer Reduce by 2.5m  
T4 Prunus Prune back  
LOCATION: Victoria Lodge 4, Victoria Avenue, Woodhall Spa

#### **EZY/0113/24/TPA**

G4 -15 Oak Trees T1 on plan reduce lateral branches by 3.5m  
LOCATION: 34 St Leonards Avenue, Woodhall Spa

**EZY/0114/24/TCA**

T1 Copper Beech reduce by 3m

LOCATION: 2 Fairmead Court, Stanhope Avenue, Woodhall Spa

**EZY/0118/24/TCA**

T1 Conifer reduce by 2.5m

T2 Ash reduce lateral branches by 2m

**FC/15/11/24 To confirm the date of the December Full Council meeting as the 17<sup>th</sup> December 2024 at 7.00 p.m.**

The 17<sup>th</sup> December was confirmed as the next meeting date.