

**MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON
TUESDAY 17th DECEMBER 2024 AT 7.00PM AT THE COUNCIL OFFICE.**

Public Forum

No members of the public were present.

In Attendance

Chairman Councillor Richard Brown, John Sanderson, Roger Etches, Peg Sanderson, Rod Williams.

Also present:

ELDC Councillor Craig Leyland

ELDC Councillor Tom Kemp

Joann Greer, Parish Clerk

FC/1/12/24 Opening comments from the Chair

The chairman welcomed everyone to the meeting.

FC/2/12/24 Apologies for absence with reason given

Apologies from Councillors Elphick and Eborall were noted and accepted.

Apologies from Councillors Gammage and Kisubika had not been received.

FC/3/12/24 To consider applicants for co-option onto the Parish Council and resolve action

It was proposed, and seconded, to unanimously co-opt candidate Chris Watts as a parish councillor.

FC/4/12/24 Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

No disclosures were made.

FC/5/12/24 To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)

No requests were made

FC/6/12/24 To receive the draft notes from the Full Council Meeting Tuesday 19 November to be approved as the minutes

It was proposed, seconded, and unanimously resolved to accept the notes as the minutes.

FC/7/12/24 To receive a report from Lincolnshire County Council & East Lindsey District Council

LCC Councillor Bradwell informed the Council the issue of the pedestrian crossing on Tattershall Road is progressing and consultation will be available shortly. Issues regarding double yellow lines, and work in the Pine Woods are still not confirmed. Councillors J Sanderson and Etches are to follow up and arrange a meeting with the Highways department.

ELDC Councillor Craig Leyland stated the Executive Committee have agreed to top up the grant fund for local groups, council to apply for up to £25,000. He also informed the Council that there is pressure from Central Government to build more houses in the district. He also stated there is an eagerness to push for devolution and a new structure may be introduced as soon as 2028.

FC/8/12/24 Financial Matters

- a) To approve automated, retrospective, and future payments to be made**
It was proposed, seconded, and unanimously resolved to approve the payments listed below.

Person/Company to be paid	Invoice No.	Details	Amount £
CO-OP 95 day account	2425/174	Transfer from Hampshire Bank	37,579.35
Wave	2425/175	Office Water	69.34
Pink Marigold Cleaners	2425/176	Office Cleaning	120.00
Business Waste	2425/177	Office waste removal	10.92
Wave	2425/178	Royal Square Water	3.12 Cr
LALC	2425/179	Clerks Networking	48.00
Sprint Signs	2425/180	Signage for Churchyard railings/No cycling	132.00
TalkTalk Business	2425/181	Phone and Broadband	12.00
Welton Garden Services	2425/182	Grass cutting contract/Cemetery	2082.00
Jason Parker	2425/183	Electrical installation Christmas Trees	17,528.76
YU	2425/184	Office Electricity	64.95
YU	2425/185	Royal Square Electricity	49.47
J Ward/T Gibbons	2425/186	Royal Square Contract	1060.00
J Greer	2425/187	Mileage claim/refreshments volunteers	58.50
P McFahn	2425/188	Office window cleaning	16.00
Tony Gibbons	2425/189	Village Maintenance/Cemetery/Christmas Trees	1319.27
Payroo	2425/190	Payroll	6.00
Stephen Long	2425/191	Gardening Contract/Outside office tidying	695.00
Cuttlefish	2425/192	Domain Renewal/Email accounts	684.00
Bainland	2425/193	Christmas lights Royal Square	1899.60
J Greer/K Handley/HMRC/LCC Pension	2425/194	Staffing costs	3612.99
EDF	2425/195	Office Gas	159.43
British Gas	2425/196	ATM Electricity	20.47
Goodwins	2425/197	Hardware items	56.44

b) To note the bank reconciliation

The bank reconciliation of £106,552.83 as of 30/11/2024 was noted.

c) To consider the latest draft information regarding the 2025 budget in preparation of setting the precept at the January meeting

The budget figures were reviewed. A budget working group is to meet prior to the next meeting to form a recommendation regarding the precept amount for resolution of the Full Council.

FC/9/12/24 To consider the LCC consultation regarding 30mph speed limit reduction on Stixwould Road and form a response

It was proposed, seconded, and unanimously resolved to support the introduction of 30mph speed limit.

FC/10/12/24 To consider the LCC definitive map modification rights of way and access consultation from the Manor Estate to The Broadway and form a response

The documents were considered. It was proposed, seconded, and unanimously resolved to support the consultation.

FC/11/12/24 To receive a report regarding the village Christmas Light switch on event and take recommendations on how to improve for December 2025

The Christmas Lighting project was considered a success with many positive comments. It was proposed, seconded, and unanimously resolved to set a maximum budget of £800.00 to improve lighting for the carol service, cabling for P.A. system, and purchase 2 electronic screwdrivers plus additional garlands.

FC/12 /12/24 To resolve to formally request grant funding from ELDC towards the Royal Square development project 2025

It was proposed, seconded, and unanimously resolved to request financial support from ELDC towards the Royal Square development.

FC/13/12/24 To consider completing a village Emergency Plan

It was proposed, seconded, and unanimously resolved to complete this task. Councillors Sanderson, Brown and Etches are to form a working group and report back to Full Council.

FC/14/12/24 To consider purchasing a sturdy gazebo for WSPC outdoor events and resolve expenditure

It was proposed, seconded, and unanimously resolved to purchase a gazebo for a maximum of £500.00.

FC/15/12/24 To consider purchasing additional P.A. equipment including rain proof speaker covers, storage/travel case, mikes clips and light and resolve the budget

It was proposed, seconded, and unanimously resolved to purchase the equipment to a maximum of £500.00.

FC/16/12/24 To consider a drainage quote for the Kirkby Lane Cemetery

The quote was not received.

FC/17/12/24 Planning Matters

- a) To consider and respond to **Planning Application S/215/01842/24.**
Extension and alteration to existing dwelling to provide additional living accommodation
LOCATION: 9 Tor O Moor Road, Woodhall Spa, LN10 6TF

Full Planning Permission

The approved planning notification was noted.

S/215/01494/24 – Extension and alteration to existing dwelling.
Kimberley, 46 Woodland Drive.

Tree Work Notification

The following tree works were noted.

EZY/0126/24/TCA -T5 – Western Red Cedar – Crown lift to 3m for pedestrian clearance.

G6 – 3 no. Oak and 10 no. Sycamore – Fell 1 no. Sycamore to the north of the group to prevent further issues to the adjacent Oak. Remove all epicormic growth on all Oak and Sycamore.

LOCATION: Our Lady and St Peters Catholic Church, Cromwell Avenue

EZY/0120/24/TPA – W2 mixed hardwoods mainly Oak, Silver Birch, Lime, Alder & Mountain Ash. T1 on plan (Oak) remove due to damaged and rotten trunk, T2 and T3 on plan (Oak) remove dead branches, cut back new growth to 15cm above existing pollarded branches to minimise stress, whole crown reduction to allow 1.5m gap between tree and house. T4 on plan (Oak) remove as the majority is dead. T5 on plan (Oak) remove dead wood and give 1.5m of clearance to neighbouring property.

LOCATION: Kimberley, 46 Woodland Drive.

FC/18/12/24 To confirm the date of the January Full Council meeting as the 21st January

The date was confirmed.

FC/19/12/24 To resolve to go into closed session to resolve a staffing matter scheduled for January 2025

It was proposed, seconded, and unanimously resolved to move into closed session. It was agreed the Clerk's salary would be paid in full while attending jury service.