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Dear Councillors, you are hereby summoned to attend the next meeting of Woodhall Spa Parish Council which will be held on **TUESDAY 17th June 2025** commencing at **7.15pm** in the Parish Council Chamber which will be preceded by a Public Forum starting at **7.00pm**.

All Councillors are requested to attend at 7.00pm.

The business to be dealt with at the meeting is listed on the agenda.

The official meeting will start at 7.15pm or at the conclusion of the public forum, whichever is the sooner. **PRESS AND PUBLIC ARE ALWAYS WELCOME**
Public Participation (maximum 15 minutes) **during the Public Forum only** - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting.

Signature: K Handley Assistant Parish Clerk

Date: 12.06.2025

AGENDA

1. Opening comments from the Chair
2. Apologies for absence with reason given
3. To consider candidate for co-option and resolve action
4. Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

5. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)
6. To receive the draft notes from the Full Council Meeting Tuesday 20th May to be approved as the minutes
7. To receive a report from Lincolnshire County Council & East Lindsey District Council
8. To review Standing Orders and amend where necessary
9. To review Financial Regulations and amend where necessary
10. To review the LALC Co-option policy and discuss adopting for WSPC.

11. Financial Matters

- a) To approve automated, retrospective, and future payments to be made
 - b) To note the bank reconciliation
12. To note the internal auditor's comments on the AGAR.
13. a) To consider and approve the Annual Governance Statement 2024-2025
- b) To consider and approve the Accounting Statement 2024-2025
 - c) To note the dates for the Exercise of Public Rights
14. To consider a request from 1st Woodhall Scouts for support with a fundraising activity in Woodhall Spa.
15. To receive a report on the progress of grant applications for Royal Square and resolve further action to be taken.
16. To note the incident in Royal Square and action taken.
17. To agree the date for interview for potential applicants for the vacant Clerk position and agree an interview panel.
18. To consider the complaints received regarding the parking of advertising vehicles in the village and resolve action.

19. Planning Matters

To consider and respond to **Planning Applications**

- **02308/25/FUL** Extension and alterations to existing dwelling to provide additional living accommodation
Location: Crossways Cottage, Sandy Lane, Woodhall Spa, Lincolnshire LN10 6UR
- **02280/25/LBA** Listed Building Consent-Conversion of and alterations to existing outbuildings and existing dwelling to provide guest accommodation.
Location: Old Abbey Farm, Abbey Lane, Kirkstead, Lincolnshire, LN10 6UH
- **02318/25/FUL** Erection of a dwelling and alterations to existing vehicular access
Location: Land rear of 24, Horncastle Road, Woodhall Spa, Lincolnshire, LN10 6UZ
- **02279/25/FUL** Conversion of and alterations to existing outbuildings and change of use of existing dwelling, which is a listed building, to provide guest accommodation, erection of a sauna building, construction of 3no. plunge pools and the installation of 1no. hot tub.
Location: Old Abbey Farm, Abbey Lane, Kirkstead, Lincolnshire, LN10 6UH

Full Planning

- **S/170/01268/24** Section 73 application to vary condition no.3 (renewable technology scheme), condition no.4 (learning outcomes), condition no.5 (materials), condition no.6 (windows), condition no.7 (doors) and condition no.13 (ecological enhancement scheme) as previously imposed on planning permission reference S/170/00123/22 for the erection of 1no dwelling.
Location: Woodland Manor, Sandy Lane, Woodhall Spa, LN10 6UR
- **S/215/00146/25** Erection of a white dome structure for leisure, health and well-being activities
Location: Jubilee Park, Stixwould Road, Woodhall Spa, LN10 6QH

20. To confirm the date of the next Full Council meeting as Tuesday 17th July.