

## **DRAFT MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 15<sup>TH</sup> JULY 2025 AT 7.00PM AT THE COUNCIL OFFICE.**

### **Public Forum**

One member of the public present who addressed the meeting with regard to item 15 on the agenda which was a community grant funding application for Woodhall Spa Community Band.

### **In Attendance**

Chairman Councillor Richard Brown, John Sanderson, Marcus Williams, Chris Watts, Keith Scarborough, Shirley Elphick, David Charles, Nigel Eborall and Roger Etches

### **Also present:**

Karen Handley, Assistant Clerk

### **FC/1/07/25 Opening comments from the Chair**

The chairman welcomed everyone to the meeting.

### **FC/2/07/25 Apologies for absence with reason given**

Apologies from Councillor Gammage were noted.

Apologies also received from LCC Councillor Oliver and ELDC Councillor Kemp  
Councillor Rod Williams absent.

### **FC/3/07/25 Declaration of Members' interests in accordance with the Localism Act 2011**

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

None

### **FC/4/07/25 To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)**

None

### **FC/5/07/25 To receive the draft notes from the Full Council Meeting Tuesday 17<sup>th</sup> June 2025 to be approved as the minutes**

It was proposed, seconded, and unanimously resolved to accept the notes as the minutes.

### **FC/6/07/25 To receive a report from Lincolnshire County Council & East Lindsey District Council**

No representatives from Lincolnshire County Council were present.

ELDC Councillor Leyland explained the various funding streams which were available of which the Parish Council had received £2,000 from the Councillor Grant Fund. Councillor Watts to liaise with Craig regarding further funding for the Royal Square development plans Leyland had spoken to Highways regarding issues within the village; Albany Road would be resurfaced in the next financial year 2026-27, Tattershall Road 2028-29 and an investigation was underway as to the best course

of action to take on Mill Lane. The Public Toilets are to be refurbished as a matter of urgency and the ground adjacent hopefully improved.

Cllr Leyland distributed ELDC plans for Greater Lincolnshire. LCC had submitted plans which differ. All plans need to be submitted to the Government by November. It is inevitable that the role of Parish Councils will change, and the role of Councillors will also evolve.

### **FC/7/07/2025 To adopt Financial Regulations**

The Council proposed, seconded and unanimously agreed to adopt the Financial Regulations.

### **FC/8/07/2025 To approve automated, retrospective, and future payments to be made**

- a) It was proposed, seconded, and unanimously resolved to approve the payments listed below.

<b>Person/Company to be paid</b>	<b>Invoice No.</b>	<b>Details</b>	<b>Amount £</b>
Cuttlefish	2526/063	1Rackspace mail account	26.00
Welton Garden Services	2526/064	Cemetery/Grass Cutting	2400.00
YU Energy	2526/065	Station Road Electricity	22.95
YU Energy	2526/066	Office Electricity	42.07
Pink Marigold Cleaners	2526/067	Office Cleaning	150.00
Wave	2526/068	Royal Square Gardens Water	Cr. 0.11
TalkTalk	2526/069	Office phone and Broadband	36.18
ICCM	2526/070	Institute of Cemetery and Crematorium Management Annual membership	105.00
Harrison Flagpoles	2526/071	Rotary Flagpole	699.03
S Long Gardening Services	2526/072	Gardening Contract x2	1200.00
Business waste	2526/073	Office waste	12.01
J Ward/T Gibbons	2526/074	Royal Square Contract	1060.00
Viking	2526/075	Office Print Cartridges/Stationary	267.06
SLCC	2526/076	Deferral Fee for CiLCA	75.00
Payroo Star	2526/077	Payroll	6.00
British Gas	2526/078	ATM Electricity	20.47
K Handley/HMRC/LCC Pension	2526/079	Staff Costs	1019.34
Tony Gibbons	2526/080	Village Maintenance/Cemetery/Office Maintenance	418.00

Due to the damage to the Dambusters Memorial the Council proposed, seconded and unanimously agreed to fund the repair.

### **b) To note the bank reconciliation**

The bank reconciliation of £84,036.86 as of 30/06/2025 was noted.

### **FC/9/07/25 To consider and respond to the TRO DM/2167 Tattershall Road proposed 30 mph speed limit**

The Council commented that the proposed plans did not show where the 40-mph speed limit extended to and did not address the speed around the Abbey Lodge turning. There was also no indication of a pedestrian crossing near Skylark Avenue.

It was proposed, seconded and unanimously agreed to invite Leila Hardy from Highways to the next Council meeting for Councillors to discuss these issues. It was also proposed that Leila be invited to participate in a meeting/walkaround Woodhall with Councillors This was seconded and unanimously agreed by Councillors.

**FC/10/07/25 To receive a report from the Royal Square working group and resolve further action**

The Chairman reported back that the designer has been asked to produce a more detailed proposal so that grant funding can be applied for.

Councillor Watts had received feedback regarding the ELIF bid and he commented that it was frustrating that it appeared that they did not understand the context of the bid. Councillor Leyland offered to liaise with the Council regarding funding.

**FC/11/07/25 To consider the siting of blue heritage plaques at sites of special interest around the village**

The Chair explained that as part of the Heritage trail around the village and the proposed Heritage trail in Royal Square, the Heritage Committee would like to site blue plaques around the village. The role of the Parish Council would be to support via funding the blue plaques.

The Council supported this idea in principle.

**FC/12/07/25 To consider and respond to LCC regarding the proposed revocation of exemption for cyclists from the one-way order-Coronation Road and King George Avenue**

It was proposed, seconded and unanimously agreed that the Council support this revocation.

**FC/13/07/25 To note the applications received for the post of Parish Clerk**

The Councillors noted the two applications received.

**FC/14/07/25 To note the Public Path Creation Order for the creation of a Public Bridleway at the Water Rail Way**

This was noted by the Councillors.

**FC/15/07/25 To consider a grant application from Woodhall Spa Community Band**

It was proposed, seconded and unanimously resolved to award £600 to Woodhall Spa Community Band

**FC/16/07/25 To note the information from ELDC regarding A Greater Lincolnshire for All**

This was noted by the Councillors.

**FC/17/07/25 To consider formally inviting a representative from Anglian Water to the next meeting to discuss issues arising from increased development within the village**

It was proposed, seconded and unanimously agreed by the Council to invite a representative to the next meeting. Councillor Sanderson will formally invite Anglian Water to discuss specific issues within the village and future problems which may arise because of the development within the village.

### **FC/18/07/25 Planning matters**

**02557/25/FUL** Extension and alterations to existing dwelling to provide additional living accommodation and replacement roof over attached garage.

Location: The Heathers, St Peters Drive, Woodhall Spa, Lincolnshire, LN10 6SY

It was proposed, seconded and unanimously resolved to support this application.

**02547/25/FUL** Extensions and alterations to existing dwelling to provide additional living accommodation

Location: 8 Arnhem Way Woodhall Spa Lincolnshire LN10 6TJ

It was proposed, seconded and unanimously resolved to support this application

**02280/25/LBA** Conversion of and alterations to existing dwelling to provide guest accommodation, including the installation of a trapdoor over the cellar steps, new/replacement timber flooring, removal of an internal chimney stack, alterations to a modern fireplace, removal of existing timber doors, installation of new windows, insulation board and plaster between existing pillars and the installation of a new log burner and flue.

Location: Old Abbey Farm, Kirkstead, Lincolnshire LN10 6UH

It was proposed, seconded and unanimously resolved to support this application

### **Full Planning**

**The following were noted by the Council.**

**02208/25/FUL** Extension and alterations to existing dwelling to provide additional living accommodation

Location: 42 Tor O Moor Road, Woodhall Spa, Lincolnshire, LN10 6TD

**02109/25/FUL** Installation of an electric vehicle charger

Location: Old Hall, Abbey Lane, Kirkstead, Lincolnshire, LN10 6UH

**02308/25/FUL** Extension and alterations to existing dwelling to provide additional living accommodation

Location: Crossways Cottage, Sandy Lane, Woodhall Spa, Lincolnshire LN10 6UR

### **Tree Works**

**The following were noted by the Council.**

**EZY/0049/25/TCA** T1 Birch-remove due to substantial lean.

Location: 4 Stanhope Avenue, Woodhall Spa, LN10 6SP

**EZY/0048/25/TCA** T1 Sycamore -proposed felling due to ivy type growth, off shoots of the tree are now restricting access to the public footpath. Overhangs building within LN10 6TU perimeter boundary.

Location: 1 Cornwall Terrace, Tattershall Road, Woodhall Spa, LN10 6TU

### **FC/19/07/25 To confirm the date of the September Full Council meeting as the 16<sup>th</sup> September**

The date was confirmed.

Meeting closed at 8.25 p.m.