

MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 16th SEPTEMBER 2025 AT 7.00PM AT THE COUNCIL OFFICE.

Public Forum

One member of the public present who addressed the meeting regarding the proposed Zebra crossing on Tattershall Road, the facades above the shops on the Broadway and possible installation of CCTV in the village.

In Attendance

Chairman Councillor Richard Brown, Marcus Williams, Andrew Gammage, Keith Scarborough, Shirley Elphick, David Charles, Roger Etches and Rod Williams

Also present:

Karen Handley, Assistant Clerk
ELDC Councillor Craig Leyland, Councillor Tom Kemp

FC/1/09/25 Opening comments from the Chair

The Chairman had no comments.

FC/2/09/25 Apologies for absence with reason given

Apologies from Councillors Watts, Eborall and Sanderson were noted and accepted. Apologies also received from LCC Councillor Oliver.

FC/3/09/25 To consider applicant for co-option onto the parish council and resolve

It was proposed, seconded to unanimously co-opt candidate Patricia Bradwell as a parish councillor.

FC/4/09/25 Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

Councillor Scarborough and Councillor Bradwell declared an interest in planning application 02856/25/FUL

Councillor M Williams declared an interest in planning application 03077/25/OUT

FC/5/09/25 To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)

No requests were made

FC/6/09/25 To receive the draft notes from the Full Council Meeting Tuesday 15th July 2025 and draft notes from the Planning meeting on the 5th August 2025 to be approved as the minutes

It was proposed, seconded, and unanimously resolved to accept the notes as the minutes.

FC/7/09/25 To receive a report from Lincolnshire County Council & East Lindsey District Council

No representatives from Lincolnshire County Council were present.

ELDC Councillor Leyland explained that funding for the toilets had been secured, and it was hoping that all work would be complete by May. ELDC were hoping to establish who owned the land adjacent to the toilets so that work could begin on improvements. Councillor Leyland reported that the bottle banks were still well used, unlikely that they would be removed to increase parking capacity. A question had been raised regarding using the land at the back of the shops as official extra parking but this was not feasible.

Councillor Leyland informed the Council that he had contacted LCC regarding the Flags which had been painted in the village.

Councillor Leyland confirmed that RAF Woodhall had been taken off the market by the MOD. He suggested that the Parish Council could contact Councillor Oliver to ask what the intentions of LCC were regarding the use of RAF Woodhall. Councillor Leyland provided an overview of the proposed reorganisation of local government and the timeline for the Government to respond by.

FC/8/09/2025 To approve automated, retrospective, and future payments to be made

- a) It was proposed, seconded, and unanimously resolved to approve the payments listed below.

Person/Company to be paid	Invoice No.	Details	Amount £
Woodhall Spa Community Band	2526/081	Community Grant	600.00
Wave	2526/082	Royal Square Water	0.68
EDF	2526/083	Office Gas	7.63 Cr
LALC	2526/084	LCC advert Clerk/RFO	96.00
Pink Marigold Cleaners	2526/085	Office Cleaning	150.00
Welton Garden Services	2526/086	Cemetery/Village grass cutting/verges	3180.00
T Gibbons/J Ward	2526/087	Royal Square Maintenance	1060.00
Business Waste	2526/088	Office waste removal	12.01
YU Energy	2526/089	Office Electricity	46.39
YU Energy	2526/090	Royal Square Electricity	24.44
Goodwins	2526/091	Repair Cemetery gate/office maintenance	78.50
TalkTalk	2526/092	Office Broadband and phone	36.18
Business waste	2526/093	Excess weight of office bin	2.21
Payroo	2526/094	Payroll	6.00
Tony Gibbons	2526/095	Cemetery/Village Maintenance	132.00
British Gas	2526/096	ATM Electricity	21.15
Leake's Masonry	2526/097	Repair of Dambusters Memorial	1344.00
Stephen Long	2526/098	Gardening Contract	610.00
K Handley/LCC/HMRC	2526/099	Staff Costs	1180.12
Wave	2526/100	Office Water	84.53
Wave	2526/101	Royal Square Water	0.82
Viking	2526/102	Stamps/Office consumables	163.61

Person/Company to be paid	Invoice No.	Details	Amount £
Welton Garden Services	2526/103	Cemetery/Village Grass Cutting/Verges	3516.00
Pink Marigold Cleaners	2526/104	Office cleaning	120.00
Business Waste	2526/105	Office waste removal	12.01
YU Energy	2526/106	Office Electricity	41.57
YU Energy	2526/107	Royal Square Electricity	25.61
TalkTalk Business	2526/108	Office Phone and Broadband	36.18
Royal British Legion	2526/109	2 Poppy Wreaths	60.00
Ian Green Garden and Landscape Design	2526/110	Royal Square Plans	8400.00
Payroo	2526/111	Payroll	6.00
Stephen Long	2526/112	Gardening Contract	690.00
T Gibbons/J Ward	2526/113	Royal Square Contract	1060.00
Ian Green Graden and Landscape Design	2526/114	Soil compaction test for Royal Square	240.00
K Handley/LCC/HMRC	2526/115	Staff costs	1053.61
EDF	2526/116	Office Gas	1.56
PKF Littlejohn LLP	2526/117	External audit fee	504.00
British Gas	2526/118	ATM Electricity	21.15
Paul McFahn	2526/119	Office window cleaning	16.00

b) To note the bank reconciliation

The bank reconciliation of £76,528.65 as of 31/08/2025 was noted.

c) To note the conclusion of the Annual Audit and resolve action if required.

The External Auditors report has been circulated to all Councillors. No issues arose.

FC/9/09/25 To receive a report from the Royal Square working group and resolve further action regarding funding

The plans have been completed and received by the Council. The next stage is to go out to Tender. The Council agreed that professional help will be needed to complete the tender specification. Councillor Charles volunteered to assist, and it was agreed that a meeting be arranged to look at the plans in more detail.

Councillor Leyland will liaise with the Assistant Clerk regarding any help ELDC can provide and with Grant funding.

FC/10/09/25 To receive a report from the meeting with LCC Highways on Monday 1st September

Cllr Etches reported that the meeting had been very useful. LCC had given a detailed report on progress with the Highway issues identified by the Council. This has been circulated to all Councillors.

FC/11/09/25 To agree to the siting and funding of blue heritage plaques at six sites in the village

Proposed, seconded and unanimously agreed that once the wording had been agreed and permission of owners had been sought, the Council would provide funding for the blue plaques.

FC/12/09/25 To note the response from Anglian Water to the invitation to attend future Parish Council meetings

No representative would be sent to Council meetings, but an email had been provided for the Council to query specific planning applications if it was required.

FC/13/09/25 To receive a report regarding the Remembrance Day Parade and resolve action if required.

Volunteers were needed but everything else was organised and confirmed. Councillor Charles volunteered to promote on social media.

FC/14/09/25 To review Full Council meeting dates and resolve action

It was proposed, seconded and unanimously agreed to increase the number of meetings from eleven to twelve.

FC/15/09/25 To note response from LCC Highways regarding the flags which have been drawn at various locations in the village

This was noted by the Councillors

FC/16/09/25 To consider re-instating a Planning Committee and resolve action

It was proposed, seconded and agreed by the majority of Councillors not to have a separate planning committee.

FC/17/09/25 Planning matters

To consider and respond to Planning Applications

03077/25/OUT Outline erection of up to 130no.dwellings

Location: Land East of Tattershall Road, Woodhall Spa

It was proposed, second and unanimously resolved to **OBJECT** to this application due to a lack of infrastructure to support more development of this scale in Woodhall Spa. The Council stated that this development would place even more strain on existing community facilities. The lack of pedestrian access to the village is a concern and the Council would ask for the developer to construct a new pedestrian access to the village. There are inadequate public transport provisions to mitigate against using cars to access the village and this would exacerbate already stretched parking in the village.

02556/25/FUL Extension to existing property to provide additional space for childcare business

Location: 9 Spa Road, Woodhall Spa, Lincolnshire, LN10 6PZ

It was proposed, seconded and unanimously resolved to **OBJECT** to this application. due to inappropriate location of a business in a residential area, insufficient parking for staff or users of the service. Insufficient amenities to offer to service users and staff. Traffic concern regarding drop off and collection times of children to the facility in an already congested road.

02856/25/RES Reserved matters application relating to the on-site golfing accommodation (hybrid application ref. no. S/215/02174/22 for the Full Planning Permission for the erection of a clubhouse and heritage centre, demolition of the existing clubhouse, storage premises rationalisation of existing parking provision, construction of a vehicular access and Outline Planning Permission for the erection of on-site golfing accommodation). Location: The National Golf Centre, The Broadway Woodhall Spa, Lincolnshire, LN10 6PU

The Council commented that they had a concern regarding the accommodation block which they felt was not in keeping with the village. The accommodation block needs to reflect the style of the Clubhouse to complement Woodhall Spa Conservation area.

Full Planning

The following were noted by the Council.

02547/25/FUL Extensions and alterations to existing dwelling to provide additional living accommodation.

Location: 8 Arnhem Way, Woodhall Spa, Lincolnshire, LN10 6TJ

02742/25/FUL Extension and alterations to existing dwelling to provide additional living accommodation and replacement roof over existing attached garage.

Location: The Heathers, St Peters Drive, Woodhall Spa, Lincolnshire, LN10 6SY

02742/25/FUL Extensions and alterations to provide additional living accommodation, attached double garage, new roofing and roof mounted solar panels, with other associated work and demolition of existing buildings.

Location: Brackenford House, 46 Tor O Moor Road, Woodhall Spa, Lincolnshire, LN10 6TD

Planning Enforcement

Seven Oaks, 63 Stixwould Road, Woodhall Spa, Lincolnshire, LN10 6QG

Nature of investigation: Untidy Land

Tree Works

No notifications received.

FC/18/09/2025 To resolve to move to closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 due to the confidential nature of the business to be discussed.

- Assistant Clerk's appraisal-After a successful annual appraisal it was proposed, seconded, and unanimously resolved to award a one-point salary increase in line with the contract
- Vacancy for Clerk- three applicants had been shortlisted one of which was the Assistant Clerk. The Chair and Councillor Etches will be on the interview panel.

FC/19/09/25 To confirm the date of the October Full Council meeting as the 21st October

The date was confirmed.

Meeting closed at 9.15 p.m.