

**Clerk: Joann Greer**

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Dear Councillor,

You are hereby summoned to attend a meeting of Woodhall Spa Parish Council which will be held on **Tuesday 15<sup>th</sup> December 2020** commencing at **7.15pm** via ZOOM, which will be preceded by a Public Forum starting at **7.00pm**. The business to be dealt with at the meeting is listed in the agenda.

The official meeting will start at **7.15pm** or at the conclusion of the public forum whichever is the sooner.

### **PRESS AND PUBLIC WELCOME**

#### **Join Zoom Meeting**

<https://us02web.zoom.us/j/88459626137?pwd=S20wT2JRVnZFNjBudCtDRDQ2ZUZudz09>

Meeting ID: 884 5962 6137

Passcode: 226909

Public Participation (maximum 15 minutes) **during the Public Forum only** - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting.



**Signature:**

**Clerk to the Council**

**Date: 10.12.2020**

### **AGENDA**

1. The Vice Chairman will run the December meeting and make a short statement
2. Apologies for absence with reason given
3. Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

4. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to

grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)

5. Notes of meetings to be approved as the minutes
  - a) Full Council Meeting 17<sup>th</sup> November 2020
6. To receive the draft notes from committees
  - a) The Planning Committee held on 1<sup>st</sup> December 2020
  - b) The Facilities Committee held on 2<sup>nd</sup> December 2020
7. To receive reports from District and County Councillors
8. To consider the latest asset transfer information from ELDC and resolve action. Consider any budgetary impact for inclusion in the budget and precept planning at agenda item 9d and 9e
9. Financial Matters
  - a) To approve automated, retrospective, and future payments to be made
  - b) To receive the bank reconciliation
  - c) To appoint 4 additional Councillors as bank signatories
  - d) To consider the draft budget and associated documents prepared by the Finance Working Group and resolve the 2021/22 budget
  - e) To consider the draft precept proposal prepared by the Finance Working Group and resolve the 2021/22 precept
10. To consider the Covid secure Christmas Tree Programme 2020 and note positives/negatives. To note the date, Sunday 10<sup>th</sup> January to take the trees down
11. To consider a request from the Facilities Committee for a maximum budget of £1000 to repair and make safe the Kirkby Lane cemetery building
12. To consider the quote for the replacement map boards and resolve expenditure
13. To consider the ongoing issues with the WSPC email system and resolve an alternative WSPC IT systems including email, website & maintenance.
14. To consider purchasing a fire-resistant filing cabinet for cemetery documents and resolve expenditure
15. To receive an update from the ZOOM NHDP meeting 8.12.20
16. To receive general correspondences and resolve action if required
17. To set the date and time of the next meeting.