

**Clerk: Joann Greer**

**Council Offices, 17 Stanhope Avenue, Woodhall Spa, Lincs, LN10 6SP**

Tel: 01526 352461 E-mail: [parish.clerk@woodhallspaparishcouncil.gov.uk](mailto:parish.clerk@woodhallspaparishcouncil.gov.uk)

[www.woodhallspaparishcouncil.gov.uk](http://www.woodhallspaparishcouncil.gov.uk)

Dear Councillors, you are hereby summoned to attend the next meeting of Woodhall Spa Parish Council which will be held on **Tuesday 24<sup>th</sup> June 2021** commencing at **7.15pm** at **THE PETWOOD HOTEL**, which will be preceded by a Public Forum starting at **7.00pm**. The business to be dealt with at the meeting is listed in the agenda.

The official meeting will start at **7.15pm** or at the conclusion of the public forum whichever is the sooner. **PRESS AND PUBLIC WELCOME**

Public Participation (maximum 15 minutes) **during the Public Forum only** - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting.

*Joann Greer*  
**Signature:**

**Clerk to the Council**

**Date: 17.06.21**

## **AGENDA**

**Please note the venue change which is a covid safe facility required due to the extended lockdown restrictions remaining in place**

1. Comments from the Chair
2. Apologies for absence with reason given
3. Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

4. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)
5. To receive the draft notes to be approved as the minutes
  - a) Full Council Meeting 4<sup>th</sup> May 2021
6. To receive the draft notes from committees

- a) The Planning Committee held on 1<sup>st</sup> June 2021
  - b) The Facilities Committee held on 9<sup>th</sup> June 2021
7. To confirm additional members to
    - a) the Planning Committee
    - b) The Facilities Committee
  8. To receive a report from County Councillor Bradwell including feedback regarding Stixwould Road bollards and wildflower grass
  9. To receive a report from East Lindsey District Councillor
  10. To receive a presentation from Woodhall in Bloom relating to a proposed plan to upgrade and improve Royal Square
  11. Financial Matters
    - a) To consider the report from the annual auditor
    - b) To complete the Annual Audit
    - c) To approve automated, retrospective, and future payments to be made
  12. To consider and resolve membership status of the assistant Clerk to the WYPF pension scheme
  13. To receive a presentation from the Good Neighbours group and resolve WSPC commitment
  14. To consider legal quotes for the Asset Transfer and resolve awarding the contract
  15. To consider applicants for the Parish Council vacancy with a view to co-opt
  16. To consider concerns raised by the public regarding shop merchandise encroaching on the footpath including arm chairs, washbasin, and a toilet and resolve action
  17. To receive a report from the Facilities Committee regarding the limited availability at the Kirkby Lane Cemetery and the need for additional land
  18. To consider accepting a donation of £1571.40 from Woodhall Spa Chamber of Trade & Tourism for use to benefit the residents of Woodhall Spa
  19. To consider an invitation from JPWS to be involved in the Queens Platinum Jubilee celebration planned for June 2022 and assign a WSPC representative
  20. To consider purchasing a large monitor for the Council Chamber for future in person meetings
  21. To receive a progress update on the NHDP process
  22. To receive an update regarding the Pine Woods traffic flow.
  23. To receive general correspondences and resolve action if required
  24. To set the date and time of the next Full Council meeting