

**Clerk: Joann Greer**

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Dear Councillors you are hereby summoned to attend the Annual Parish Meeting of Woodhall Spa Parish Council which will be held on **Tuesday 4<sup>th</sup> May 2021** commencing at **7.15pm** via ZOOM, which will be preceded by a Public Forum starting at **7.00pm**. The business to be dealt with at the meeting is listed in the agenda.

The official meeting will start at **7.15pm** or at the conclusion of the public forum whichever is the sooner. **PRESS AND PUBLIC WELCOME**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/82631311223?pwd=U09rQTBoWGhadTBqWitsbGpYQWYrUT09>

**Meeting ID: 826 3131 1223**

**Passcode: 860318**

Public Participation (maximum 15 minutes) **during the Public Forum only** - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting.

**Signature:** 

**Clerk to the Council**

**Date: 29.04.21**

**AGENDA**

1. To elect the Chairman
2. To elect the Vice Chairman
3. Apologies for absence with reason given
4. Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

5. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)
6. To receive reports from District and County Councillors
7. Financial Matters
  - a) To approve automated, retrospective, and future payments to be made
  - b) To receive the year end summary report
  - c) To approve the purchase of new computer equipment for Assistant Clerk & Meetings
8. To review Standing Orders and amend where necessary
9. To review the Financial Regulations and amend where necessary
10. To assign Councillors to the Planning & Facilities Committee
11. To consider developing a Good Neighbourhood Scheme in the village in conjunction with the Coronavirus Community Support Team
12. To set the date of the next full Council meeting in June, ZOOM meetings are currently not permitted for Parish Council meetings from 7<sup>th</sup> May therefore the next meeting will be in person in the office. Lockdown restrictions are due to end on 21<sup>st</sup> June.
13. To consider candidates for the Councillor vacancy with a view to co-option
14. To receive general correspondences and resolve action if required