

**Clerk: Joann Greer**

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Dear Councillor,

You are hereby summoned to attend a meeting of Woodhall Spa Parish Council which will be held on **Tuesday 15<sup>th</sup> September 2020** commencing at **7.15pm** via ZOOM, which will be preceded by a Public Forum starting at **7.00pm**. The business to be dealt with at the meeting is listed in the agenda.

The official meeting will start at **7.15pm** or at the conclusion of the public forum whichever is the sooner.

### **PRESS AND PUBLIC WELCOME**

#### **Join Zoom Meeting**

<https://us02web.zoom.us/j/89325522031?pwd=RytiZUVrV29uOUtpSVI1V2k5ZzBOU09>

**Meeting ID: 893 2552 2031**

**Passcode: 875704**

Public Participation (maximum 15 minutes) - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting.

*Joann Greer*  
**Signature:**

**Clerk to the Council**

**Date: 10.09.2020**

### **AGENDA**

1. Chairman's remarks
2. Apologies for absence with reason given
3. Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

4. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)
5. Notes of meetings to be approved as the minutes
  - a. Full Council Meeting 21<sup>st</sup> July 2020
6. Reports from Clerk and Councillors on matters outstanding and actions arising from the minutes
7. To receive the draft notes from committees
  - a. The Planning Committee held on 1<sup>st</sup> September 2020
  - b. The Resource Committee held on 4<sup>th</sup> August 2020
8. To receive reports from District and County Councillors
9. Financial Matters
  - a. To resolve to agree the request from Petwood Caravan Park for a payment holiday for 2020
  - b. To consider and resolve a request for CCTV funding at Coronation Hall
  - c. To approve automated, retrospective, and future payments to be made
  - d. To receive a report on the expenditure of the ERDF funding
  - e. To receive a financial statement
  - f. To receive the bank reconciliation
10. To review the ELDC Asset Transfer information & consider actions
11. To consider the recent £10,000 grant based on rateable business listings and generate a list of possible projects
12. To consider the Openplan NHDP proposal and resolve actions
13. To consider the village 2020 Christmas Tree programme and resolve action
14. To consider and resolve Councillor group roles within the organisation and discuss the option of re organising the Committees/Working Groups in the autumn
15. To note the format of Remembrance Sunday 2020 as agreed on 2<sup>nd</sup> September with Rev J. Snelling, RBL and the Parish Council
16. To consider the Kirkby Lane Tree Survey Report and resolve action
17. To receive general correspondences and resolve action if required
  - a) To consider a complaint about cleaning services in the village. A response is required
  - b) To consider a request for pedestrian safety on shared footpath & cycle path. A response is required

18. Dates and times of next meetings
19. To resolve to go into closed session to receive a report from JPWS & WSPC staff pay scale
20. To receive a report from JPWS regarding the financial position regarding the future repayment of the PWLB loan
21. To note NALC's updated pay scales backdated to April 2020 and resolve to amend the Clerks pay rate