



Clerk: Joann Greer

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Dear Councillors, you are hereby summoned to attend the next meeting of Woodhall Spa Parish Council which will be held on **TUESDAY 19 OCTOBER 2021** commencing at **7.15pm** at Parish Council Chamber which will be preceded by a Public Forum starting at **7. 00pm**. The business to be dealt with at the meeting is listed in the agenda.

The official meeting will start at **7.15pm** or at the conclusion of the public forum whichever is the sooner. **PRESS AND PUBLIC WELCOME**

Public Participation (maximum 15 minutes) **during the Public Forum only** - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting.

Signature:

A handwritten signature in black ink that reads "Joann Greer".

Clerk to the Council

Date: 14.10.21

AGENDA

1. Comments from the Chair
2. Apologies for absence with reason given
3. Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

4. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)
5. To receive the draft notes to be approved as the minutes
 - a) Full Council Meeting 21 September 2021

6. To receive a report from Lincolnshire County Council & East Lindsey District Council
7. Financial Matters
 - a) To approve automated, retrospective, and future payments to be made
 - b) To note the bank reconciliation
 - c) To consider a request from WSPC Lyons to fund 35 lamp post poppies for the village at a cost of £105
8. To receive an update report on the Royal Square upgrade proposals
9. To consider the report and costs for outsourcing the website ongoing update and maintenance, resolve actions and expenditure
10. To consider a request from a resident to assist with traffic issues on Witham Road and resolve action
11. To consider the correspondence from the Rotary Club regarding seating in Millennium Gardens and resolve action
12. To consider additional projects for inclusion in the new financial year to assist with budget planning at the November meeting
13. To update Councillor membership of and amend Terms of Reference if necessary
 - a) The Planning Committee
 - b) The Facilities Committee
14. To receive a Remembrance Day Event update
15. To receive a Christmas Tree progress report
16. To consider the damaged village sign reports & resolve action
17. To receive a progress update on the NHDP process
18. To receive feedback from the village open meeting 16.10.21 and resolve action if required
19. To set the date and time of the next Full Council meeting
20. To resolve to go into closed session to consider the Clerk's annual appraisal and resolve actions