

**Clerk: Joann Greer**

**Council Offices, 17 Stanhope Avenue, Woodhall Spa, Lincs, LN10 6SP**

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Dear Councillor,

You are hereby summoned to attend a meeting of Woodhall Spa Parish Council which will be held on **Tuesday 20<sup>th</sup> October 2020** commencing at **7.15pm** via ZOOM, which will be preceded by a Public Forum starting at **7.00pm**. The business to be dealt with at the meeting is listed in the agenda.

The official meeting will start at **7.15pm** or at the conclusion of the public forum whichever is the sooner.

### **PRESS AND PUBLIC WELCOME**

#### **Join Zoom Meeting**

<https://us02web.zoom.us/j/89197095808?pwd=ZHIIM0VJVE5TUThqL2oxd3JNSGNqUT09>

**Meeting ID: 891 9709 5808**

**Passcode: 238502**

Public Participation (maximum 15 minutes) **during the Public Forum only** - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting.

*Joann Greer*  
**Signature:**

**Clerk to the Council**

**Date: 15.10.2020**

### **AGENDA**

1. Chairman's remarks
2. Apologies for absence with reason given
3. Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

4. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to

grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)

5. To resolve to fill two of the three Parish Councillor casual vacancies by co-option
6. Notes of meetings to be approved as the minutes
  - a) Full Council Meeting 15<sup>th</sup> September 2020
7. Reports from Clerk and Councillors on matters outstanding and actions arising from the minutes
8. To receive the draft notes from committees
  - a) The Planning Committee held on 6<sup>th</sup> October 2020
9. To receive reports from District and County Councillors
10. Financial Matters
  - a. To approve automated, retrospective, and future payments to be made
  - b. To receive the bank reconciliation
  - c. To note the conclusion of the Annual Audit
11. To consider the Grant/Donation applications:
  - a) Woodhall Spa Steamers. Plogging sessions £500
  - b) Woodhall Spa Group of Churches. Drive in Carol Service £600
12. To consider the request from residents to reduce the speed limit on Witham Road to 30mph and resolve whether to start the process with Highways
13. To consider quotations for professional advice and completion of the NHDP and appoint the contract.
14. To consider planning application **S/215/01657/20** – erection of 6no. detached bungalows, 5no. pairs of semi-detached bungalows, 33no. detached houses (49no. dwellings in total) and associated garages
15. To note the delay regarding the Asset Transfer with ELDC. An Assets Committee will be established in due course
16. To consider and resolve part of the reorganised Committees/Working Groups with Councillor membership, dates & times
  - a) Resource **Committee** 5 Councillors required – contracts, cemetery & policies
  - b) Planning **Committee** 5 Councillors required – **all** planning & tree applications
  - c) Events **Committee** from 2021. 5 Councillors required – publicity, business liaison, Remembrance Day, Christmas Fayre & any other events
  - d) Finance **Working Group** 2 Councillors required – budget monitoring & developing annual budget for Full Council
  - e) Neighbourhood Development Plan **Working Group** 2 Councillors are required plus community participation

- f) Asset Transfer **Working Group** 3 Councillors are required
- g) Community Speed Watch **Working Group** 2 Councillors are required plus community participation
- h) Web site update & management 2 appointed Councillors are required

17. To receive general correspondences and resolve action if required

- a) To note a complaint regarding uneven pavements which led to an injury. LCC has been informed and the complainant has been updated.
- b) To consider a request for a bench to be placed near Sainsburys store/Craft Fairy. A response is required

18. To Dates and times of next meetings

19. To resolve to go into closed session to note the Clerk's annual appraisal and salary increase backdated to May due to the Coronavirus lockdown