

MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 21st JULY 2020 AT 7.15 PM VIA ZOOM

PRESENT

Councillors: D Clarke (Chairman), M Williams, I Clarke, J Frost, S Huskisson, R Ayling, P Jennings, T Handley, C Walker, Clive Marrs, N Ford and R Wilson.

IN ATTENDANCE

ELDC Councillors C Leyland and T Kemp
Lincolnshire County Councillor P Bradwell.
Joann Greer, Parish Clerk.

FC/1/7/20

Chairman's Remarks

The Chairman informed the Council Reverend Joseph Snelling was now in place at St Peters Church.

FC/2/7/20

Apologies for absence with reason given

All Councillors were present.

FC/3/7/20

Declaration of Members' interests in accordance with the Localism Act 2011 (Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

No declarations were made.

FC/4/7/20

To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote).

No requests were made.

FC/5/7/20

Notes of meetings to be approved as the minutes

a. Full Council Meeting 16th June 2020

It was proposed, seconded, and resolved to accept the notes as the minutes.

FC/6/7/20

Reports from Clerk and Councillors on matters outstanding and actions arising from the minutes

No comments were made

FC/7/7/20

To receive the draft notes from committees

a. The Planning Committee held on 7th July 2020

b. The Resource Committee held on 7th July 2020

No questions or queries were raised regarding the notes.

FC/8/7/20

To receive reports from District and County Councillors

LCC Councillor Bradwell informed the Council a tree survey had been carried out in the village; a lot of works has been identified. A 3-year inspection programme is to be set up to manage the trees. The footpath from the Petwood to Monument Road is to be cleared of fallen branches.

She also informed the Council of maintenance work on the B1191 which will see the road closed for approximately 8 weeks.

Councillor Leyland stated the £20,000 commuted sum for Royal Square as part of the asset transfer is now back on the table.

ELDC has been busy with much time taken up implementing Covid measures throughout the district. The local Coronavirus volunteer group has almost stopped completely as the lockdown measure ease. The wellbeing team are now ensuring no one is isolated.

Councillor Kemp stated planning matters have been the main issue he has been dealing with. The crematorium application on Horncastle Road has received large amounts of objections. Cllr Bradwell added substantial work would be required regarding LCC stipulations.

FC/9/7/20

To receive a report from the Resource Committee & resolve options regarding

a) Web site accessibility

Councillor Handley reported he had reviewed the website against the criteria and confirmed the accessibility statement is almost complete and will soon be ready.

b) Covid 19 Risk Assessments & Office re opening

The risk assessments were approved. The office will re-open fully on Tuesday 28th July.

c) Christmas market

A Zoom meeting was held with PC, Rotary and Andy Hunter to progress the development of the Christmas Market for 2020. After much discussion it was with regret in accordance with current Government Guidelines the Christmas Market would not go ahead this year.

FC/10/7/20

Financial Matters

a. To approve automated payments and future payments to be made

Person/Company to be paid	Invoice No.	Details	Amount £
Salary Costs	20/048	Salary, Pension & PAYE	1692.98

Joann Greer	20/049	Covid Safety Signs	53.99
Payroo	20/050	Payroll software	6.00
Graham Keegan	20/051	Whisky Planter Woodhall in Bloom	219.00
British Gas	20/052	ATM Electric	31.21
Viking Direct	20/053	Office stationery	60.82
Goodlife Gardener	20/054	June & July Chapman's Corner & St Andrews	350.00

It was proposed, seconded, and unanimously resolve to approve the payments listed.

FC/11/7/20

To review the Asset Transfer and appoint legal support

Updated figures regarding the upkeep and maintenance plan of assets was requested as quite some time had elapsed since the initial review was made.

The Parish Council were in favour of acquiring Millennium Gardens, Royal Square, the Ralley Field.

The public conveniences would need updating before being considered along with the detailed costs of maintaining them.

Clarification on the enforcement regarding the two car parks would also be required.

The Parish Council did not want to take on the Viking Estate pockets of land.

Councillor I Clarke is to source legal costs for the transfer of assets.

FC/12/7/20

To consider consultation with local businesses and resolve the RHSS bid to ELDC for funding for opening the high street safely

Councillors Handley and Frost conducted the initial consultation directly with businesses. It was proposed, seconded and unanimously resolve to delegate Councillor Ford and the Clerk to progress the equipment for businesses.

FC/13/7/20

To consider and resolve WSPC actions regarding potential complaints regarding local businesses not adhering to their Covid safety rules

Councillor Handley said he would be prepared to speak with businesses if safety measures were being breach.

FC/14/7/20

To consider and resolve Councillor group roles within the organisation and discuss the option of re organising the Committees in the autumn

The following Councillors were nominated to the following roles:

Councillors Frost & Handley – Business Liaison

Councillors Huskisson & Jennings – Kirkby Lane Cemetery

Councillors D Clarke & Handley – Web Site

Councillors Ayling & Huskisson – Picket fence notice board

Councillors Marrs & Williams – Village observation/potholes/damage etc. report to the Clerk

Structure of Committees and Working Groups are to be considered at the next meeting.

FC/15/7/20

To consider and resolve the format of Remembrance Day 2020

It was proposed, seconded, and unanimously resolved to cancel the parade element of the village Remembrance Day programme.

The Chairman and the Clerk are to convene a meeting with Father Joseph and the RBL to discuss possible options for the day that would fit in with Government Guidelines regarding Covid 19.

FC/16/7/20

Items for the next agenda

Any items for consideration should be emailed to the Clerk.

FC/17/7/20

Dates and times of next meetings

Planning Committee 2.30pm Tuesday 4th August

Resource Committee 3.30pm Tuesday 4th August

Full Council Meeting 7.15pm Tuesday 15th September