

MINUTES OF THE WOODHALL SPA PARISH ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 16th APRIL MAY 2019 AT 7.15 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE

PRESENT

Councillors: D Clarke (Chairman), M Williams, T Clapton, N Ford, T Handley, I Clarke, J Frost and A Hunter

IN ATTENDANCE

Councillor C Leyland from ELDC and J Greer, Parish Clerk were also in attendance.

FC/1/4/19

CHAIRMAN'S REMARKS

The Chairman thanked the Councillors who had been involved with the Parish Council over the last 4 years for all the work they had done.

He also stated how disappointed he was that only 7 people from the village of Woodhall Spa put themselves forward for the next term.

FC/2/4/19

APOLOGIES FOR ABSENCE WITH REASON GIVEN

Apologies were received and acknowledged from Councillor Sanderson, Councillor Phelan and Councillor Farrar.

FC/3/4/19

DECLARATION OF MEMBERS' INTERESTS IN ACCORDANCE WITH THE LOCALISM ACT 2011

There were no disclosable pecuniary interests declared in matters on the agenda, which had not already been declared to the Monitoring Officer at ELDC.

FC/4/4/19

REQUESTS FROM MEMBERS FOR A DISPENSATION ON ANY ITEMS ON THE AGENDA

There were no requests for a dispensation on any items on the agenda.

FC/5/4/19

NOTES OF MEETINGS TO BE APPROVED AS THE MINUTES

a. Full Council meeting on 19th March 2019

It was proposed, seconded and resolved to approve the notes of 19th March Council meeting as being a true record of the meeting.

FC/6/4/19

TO RECEIVE THE DRAFT NOTES FROM

a. The Planning Committee held on 2nd April

There were no comments.

b. The Resource Committee held on 2nd April

There were no comments.

FC/7/4/19**REPORTS FROM CLERK AND COUNCILLORS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES**

No comments were made.

FC/8/4/19**REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

East Lindsey District Councillor Craig Leyland gave a brief update regarding the car parking situation at the Spa Baths which would now be passed onto the Highways department. The McCarthy & Stone development is still going through the process and is unlikely to be determined until the new administration is in place.

FC/9/4/19**FINANCIAL MATTERS****a. To approve automated payments and future payments to be made**

It was proposed, seconded and unanimously agreed to approve the payment list.

Person/Company to be paid	Invoice No.	Details	Amount £
Staffing Costs	19/305	Staff Salary/Pension/HMRC	1612.54
Woodhall Spa Golf Management 2005 Ltd	19/306	Hire of the meeting room for APM	104.17
R.G. Hygiene	19/307	Office Cleaning	24.00
Welton Garden Services	19/308	Last invoice for his cemetery maintenance	606.00
Public Works Loan Board	19/309	Loan repayment	3754.62
ICO	19/310	Annual Data Protection Fee	40.00
British Gas	19/311	ATM Electricity	50.75
Continental Landscapes	19/312	Grave Digging Fees	513.00
Continental Landscapes	19/313	Grave Digging Fees	419.00
Chris Grant	19/314	Rotary Litter Picker Grant	142.92
Viking Direct	19/315	Office Stationery	127.46
Tony Gibbons	19/316	Speed Signs & Office Repairs	56.60

FC/10/4/19**PLANNING MATTERS**

- a. To consider and respond to **S/215/00418/19** – Ilex, Tattershall Road. Extension and alteration to the existing dwelling to provide an enlarged lounge.

It was proposed and seconded to support this application. Councillor Williams abstained from voting.

- b. **S/215/00625/19** – Petwood Hotel. Installation of 30no. External lights and 15no. external CCTV cameras on existing hotel building
It was proposed, seconded and unanimously resolved to support both these applications.

- c. **S/215/00626** – Petwood Hotel. Installation on 8no. Internal CCTV cameras, 30no. External lights and 15no. external CCTV cameras

on existing hotel building and on lighting/CCTV columns to a maximum height of 8m
It was proposed, seconded and unanimously resolved to support both these applications.

- d. To note **Full Planning Permission** has been granted to **S/215/00264/19** - Tasburgh Lodge, 30 Victoria Avenue
The planning decision was noted.

2. To consider and respond to proposed tree work:

- a. **EZY/0045/19/TCA** – Fell an Acacia, Lindsey House, Alverston Avenue
It was proposed, seconded and unanimously resolved to support this application.
- b. **EZY/0046/19/TPA** – 15 Oak trees maintenance at 20 St Leonards Close
It was proposed, seconded and unanimously resolved to support this application.
- c. **EZY/0047/19/TCA** – Fell and maintain 3 trees, The Oaks, The Broadway
- d. It was proposed, seconded and unanimously resolved to support this application.
- e. **EZY/0050/19/TCA** – Holly maintenance, Frieston House, Victoria Ave
- f. It was proposed, seconded and unanimously resolved to support this application.

FC/12/4/19

TO CONSIDER THE COMMUNITY GRANT RECOMMENDATIONS MADE BY THE RESOURCE COMMITTEE AND RESOLVE PAYMENT

It was proposed seconded and unanimously resolved to follow the Resource Committee's recommendations and award £500 to support the 75th Arnhem Commemoration on 18th August in the village, £500 towards the printing costs of the Cottage Museum, £250 towards the Croquets Club's fence, £500 towards match funding to be released when the funds are required and £475 towards the travel costs to Parliament for the pupils of St Andrews.

The following grant applications were unsuccessful: Rotary Club CCTV Project and the Tennis Club Shed and base application.

FC/13/4/19

TO CONSIDER THE LEAFLET DRAFTED BY THE RESOURCE COMMITTEE REGARDING THE COMMUNITY CONSULTATION FOR JPWS NEXT STAGE DEVELOPMENT AND RESOLVE EXPENDITURE FOR VILLAGE WIDE LEAFLET DROP WITH ROYAL MAIL

It was proposed, seconded and unanimously resolved to allocate a maximum of £500 towards the cost of the leaflet drop with Royal Mail and to allocate a maximum of £1000 towards the printing & delivery of the leaflets for the whole of the Parish. The leaflets are to be distributed the first week in June with a return deadline of 28th June.

FC/14/4/19

TO CONSIDER AND RESOLVE A PAYMENT FOR CROP LOSS TO ENABLE THE DRAINAGE WORKS TO COMMENCE AT THE KIRKBY LANE CEMETERY

It was proposed, seconded and unanimously resolve to make a maximum of £2000 available for any crop lost during the drainage work. The land owner had agreed to waiver the fee if minimal disruption was caused.

FC/15/4/19

TO CONSIDER AND RESOLVE THE BUDGET FOR A BANNER FOR THE CLOSED CHURCHYARD REGARDING THE DATE, TIME AND PLACE OF THIS YEAR'S ANNUAL PARISH MEETING

It was proposed, seconded and unanimously resolved to set a maximum budget of £125 for a banner and swing board sign to advertise the Annual Parish Meeting.

FC/16/4/19

TO CONSIDER AND RESOLVE EXPENDITURE FOR A BOOK TOKEN/OR SIMILAR FOR PUPILS TAKING PART IN THE ANNUAL PARISH MEETING ON THURSDAY 23RD MAY

It was proposed, seconded and unanimously resolved to purchase from the Book Fayre, a £5 book token each for the 8 children taking part in the meeting

FC/17/4/19

TO CONSIDER A QUOTE FROM THE MAINTENANCE CONTRACTOR AT KIRKBY LANE CEMETERY TO REPLACE THE WOODEN FENCE TO THE RIGHT OF THE GATE

The quote was not available for the meeting so the item was deferred.

FC/18/4/19 TO CONSIDER AND RESPOND IF REQUIRED TO CORRESPONDENCE RECEIVED SINCE THE LAST MEETING:

- a. A request to fly the Red Ensign for the Merchant Navy
The Clerk is to acquire prices for the flag for the next meeting.
- b. Information regarding the new Camper Van Community tour bus
The Council noted the new facility.

FC/19/4/19

ITEMS FOR THE NEXT AGENDA

London Bridge & Benches

FC/20/4/19

DATES AND TIMES OF NEXT MEETINGS

Full Council Tuesday 21st May 7.15pm for 7.30pm

Committee meetings will resume after Councillors are elected onto Committees as it is an election year.

The Chairman closed the meeting at 9.35 pm