

**MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON
TUESDAY 18th February 2020 AT 7.15 PM IN THE COUNCIL CHAMBER
STANHOPE AVENUE**

PRESENT

Councillors: D Clarke (Chairman), N Ford, I Clarke, C Marrs, P Jennings, J Frost, C Walker and R Wilson.

IN ATTENDANCE

ELDC Councillors C Leyland and T Kemp.
J Greer, Parish Clerk.

FC/1/2/20

Chairman's Remarks

The Chairman welcomed everyone to the meeting.

FC/2/2/20

Apologies for absence with reason given

Apologies from Councillor R Ayling, S Huskisson and T Handley were noted and accepted.

FC/3/2/20

Declaration of Members' interests in accordance with the Localism Act 2011 (Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

No declarations were made.

FC/4/2/20

To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote).

No requests were made.

FC/5/1/2/20

Notes of meetings to be approved as the minutes

a. Full Council meeting 21st January 2020

It was proposed, seconded and resolved to accept the notes as the minutes. The Chairman signed the minute book.

FC/6/2/20

To receive the draft notes from committees

a. The Planning Committee was cancelled due to no applications being received.

b. The Resource Committee held on 4th February 2020

No comments or questions were raised.

FC/7/2/20

Reports from Clerk and Councillors on matters outstanding and actions arising from the minutes

The Clerk informed the Council that S.B. Barkers would be changing the lights and installing the monitors on 2nd and 3rd March.

Councillor I Clarke informed the Council she had attended St Andre's School to present Certificates to pupils for the Green Knight Award for achievement with the environment.

FC/8/2/20

To receive reports from District and County Councillors

ELDC Councillor Leyland stated the asset transfer outstanding items will go the Full Council in May and some meetings would need to be scheduled with the Parish Council to update the records.

Councillor Leyland also praised the drainage board for their skill in managing the watercourses during the recent heavy rainfall as the county had not been flooded out as some other areas.

FC/9/2/20

Financial Matters

a. To approve automated payments and future payments to be made

Person/Company to be paid	Invoice No.	Details	Amount £
R.G.Hygiene	20/475	Office Cleaning	24.00
Payroo	20/476	Payroll software	6.00
Welton Garden Services	20/477	Kirkby Lane Maintenance	480.00
Tony Gibbons	20/478	Cemetery & Reactive speed sign	108.00
SSE	20/479	Quarterly Christmas tree lighting	112.26
HMRC/WYPF/J Greer	20/480	Staffing Costs	1647.73
Wave	20/481	Office Water Nov - Feb	57.10
British Gas	20/482	ATM Electricity	35.80
Currys PC World	20/283	Office Computer & Software	851.73
St Peter's Hall Management	20/284	Community Grant from November 2019	500.00

FC/10/2/20

Planning Matters

a. S/215/00160/20 Detailed particulars relating to dwellings on land off Gleneagles Drive

It was proposed, seconded and unanimously resolved to support the design and layout proposed in the application.

FC/11/2/20

To receive an update regarding a reply from Magna Vitae to the Rotary Club regarding the event planning of the Christmas Fayre 2020 and consider other alternatives

Magna Vitae had informed the Rotary Club they were under resourced to help them complete the event planning application for the Christmas Fayre. Therefore the

Rotary Club asked the Council to consider part funding an external company to complete the application process and manage the event. At this stage the Rotary Club did not have any figures to share with the Council.

The Council agreed in principal but would need a firm pricing structure before they could make a formal decision.

FC/12/2/20

To note the date and venue of the Annual Parish Meeting 2020

St Peters Hall is the confirmed venue for the Annual Parish Meeting on Tuesday 12th May. Doors open from 6.00pm for tea & coffee with the meeting starting at 6.30pm.

FC/13/2/20

Priority Issues 2020 update

- a. **Verge Parking**
- b. **NHDP**
- c. **Map Boards**
- d. **Traffic Flow in the woods**

To identify a traffic flow pattern with verge protection to form the basis of an informal consultation with affected businesses and residents.

These 4 items will be included on Full Council agendas until they have reached a conclusion.

- a. & d. are to be grouped together. The proposed route was suggested to keep Spa Road as two way traffic, introduce one way in the direction of King George Avenue exiting via Coronation Road into Stixwould Road and from Spa Road through to Coronation Road one way also exiting onto Stixwould Road. This would also incorporate the issue with verge parking.
- b. The NHDG Working Group are to meet next week to identify the next steps to be addressed.
- c. Map boards will be progressed with Councillor Handley and the Clerk.

FC/14/2/20

To identify parking pinch points in the village and request LCC Highways address the issue

The following areas were identified by Councillors as parking concerns:

Outside the Co-op

Tattershall Road outside Sainsburys

Junction of Iddesleigh Road and the Broadway

Junction of Stanhope Avenue and the Broadway

Also delivery Lorries parking on the pavement on Station Road.

It was proposed, seconded and unanimously resolved to contact LCC Highways to arrange an escorted village walkabout.

The Clerk is also to contact the Co-op to establish if they have any time restricted parking plans for the car park on Station Road.

FC/15/2/20

To investigate the possibility of employing an enforcement officer in the parish

The Chairman expanded on the information sent out to Councillors prior to the meeting.

He explained how Ruskington Parish Council are using the services of an enforcement officer for issues in their village.

It was proposed, seconded and unanimously agreed to instruct the Clerk to gather more information to present to the next meeting.

FC/16/2/20

To consider ways to improve the Parish Council's Profile including responsibilities, interests and including a photo of each Councillor

Various options were discussed however it was proposed, seconded and unanimously resolved for Members to provide a recent head and shoulders photo with a short profile stating name, why they became a Councillor. The information is to be sent to the Clerk for a draft version before publicising the information on the web site and Parish Council notice board.

FC/17/2/20

To consider the budget for a bus shelter outside The Inn and resolve to delegate the project to the Resource Committee

It was proposed, seconded and unanimously resolved to set a maximum budget of £5000.00 for the bus shelter including installation, the project was delegated to the Resource Committee.

FC/18/2/20

To consider and respond if required to correspondence received since the last meeting:

Correspondence	Action Required
A letter of thanks from the Nomad Trust for the Christmas Carol donation. The Nomad Trust is now part of the YMCA.	Update contact details
A letter from a visitor to the village complaining how shabby the road around the Kinema and Tea House are and the lack of a bus shelter outside The Inn	Agenda item 12 d.

FC/19/2/20

Items for the next agenda

Enforcement, Traffic Flow, Bus Shelter update, sinking of the Spa Baths coal shaft 200th anniversary.

Any other items for consideration on the March agenda need to be with the Clerk one week prior to the meeting.

FC/20/2/20

Dates and times of next meetings

Planning Committee 2.30pm 3rd March

Resource Committee 3.30pm 3rd March

Surgery 10.30am – 11.30am 14th March Councillors Jennings & Walker

Full Council Meeting 7.00pm Tuesday 17th March

The Chairman closed the meeting at 8.20pm