

**MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON
TUESDAY 21st January 2020 AT 7.15 PM IN THE COUNCIL CHAMBER
STANHOPE AVENUE**

PRESENT

Councillors: D Clarke (Chairman), M Williams, I Clarke, T Handley, C Marrs, P Jennings, S Huskisson, J Frost, C Walker and R Wilson.

IN ATTENDANCE

LCC Councillor P Bradwell, ELDC Councillors C Leyland and T Kemp and J Greer, Parish Clerk.

FC/1/1/20

Chairman's Remarks

The Chairman welcomed everyone to the meeting.

FC/2/1/20

Apologies for absence with reason given

Apologies from Councillor N Ford and R Ayling were noted and accepted.

FC/3/1/20

**Declaration of Members' interests in accordance with the Localism Act 2011
(Disclosure by all members present of disclosable pecuniary interests in
matters on the agenda that have not already been declared on their
Declarations of Interests form or put in writing to the Monitoring Officer at East
Lindsey District Council)**

No declarations were made.

FC/4/1/20

**To consider requests from members for a dispensation on any items on the
agenda (In accordance with the Localism Act 2011 the Parish Council has the
authority to grant any members present a dispensation on their disclosable
pecuniary interest so that they may take place in the debate and vote).**

No requests were made.

FC/5/1/1/20

Notes of meetings to be approved as the minutes

a. Full Council meeting 17th December 2019

It was proposed, seconded and resolved to accept the notes as the minutes.

The Chairman signed the minute book.

FC/6/1/20

To receive the draft notes from committees

a. The Planning Committee held on 14th January 2020

No comments or questions were raised.

b. The Resource Committee held on 14th January 2020

No comments or questions were raised.

FC/7/1/20

Reports from Clerk and Councillors on matters outstanding and actions arising from the minutes

No comments were made.

FC/8/1/20

To receive reports from District and County Councillors

ELDC Councillor Kemp reported the road outside the McCarthy & Stone building development has been improved somewhat and is on the whole a lot cleaner. Lorries stacking up to deliver will still causing a nuisance especially at peak traffic hours. Councillor Kemp stated he would look further into traffic management of the site. ELDC Councillor Leyland informed the Council that the asset transfer meetings were still being discussed, Woodhall Spa elements were still very much on the agenda but progress was slow.

He also informed the Council that ELDC had been shortlisted for the better aging award which could bring better services to vulnerable residents in our community. 100 sand bags were also delivered to the Parish Council free of charge from ELDC. LCC Councillor Bradwell informed the Council the repair works to the Martin Straight is scheduled to commence after the 1940's festival in July. It is anticipated the road will be closed for 2 months but pending good weather and good progress the closure may be shorter. It was acknowledged that this would cause an inconvenience to residents and businesses alike but it is imperative the repairs are done. She also mentioned that any proposals to alter the traffic flow in the woods would have to be subject to public consultation. She suggested that a joint effort by the WSPC and LCC Highways would be advisable. An initial informal consultation with affected residents and businesses could be conducted to see if there were any objections to the plan. She offered to help with this informal consultation which would depend on the WSPC agreeing a traffic flow and verge parking scheme. It was agreed that this scheme should be discussed at the next full WSPC meeting.

FC/9/1/20

Financial Matters

a. To approve automated payments and future payments to be made

Person/Company to be paid	Invoice No.	Details	Amount £
HMRC WYPF J Greer	20/463	Salary Costs	1647.73
J Greer	20/464	EROB Certificate postage x 2	2.12
Payroo	20/465	Payroll Software Licence	6.00

It was proposed, seconded and unanimously resolved to make the payments as listed above.

b. To approve donations to LIVES for covering the Remembrance Day Parade and Mr Brown for services at the Carol Service

It was proposed, seconded and unanimously resolved to donate £300 to LIVES and £100 to Mr Brown.

FC/10/1/20

To increase Councillor Members for the Planning and Resource Committee

Each Committee has 5 members however an additional member for each Committee as a minimum would help to cover absences. Several Councillors stated they would be interested in joining the Committees depending on the times of the meeting.

Councillors were asked to e mail the Clerk with their preference of Committee and days and times they are available. The Clerk will format a table of information and take to the next relevant Committee meeting for consideration.

FC/11/1/20

To receive a report from a meeting with the Rotary Club regarding the future of the Christmas Fayre and resolve action if required

The Chairman and Clerk attended a brief meeting with 2 members of the Rotary Club. Their Chairman stated he was no longer in a position to take on the full health and safety responsibility for running the 4 hour annual event due to the mandatory task set out by Magna Vitae.

Councillors were asked if they wanted to keep the Christmas Fayre on or if they didn't mind losing it. The general consensus from Councillors was that it is a successful event and great for the people and businesses of the village and they would like to see it carry on.

The Rotary Club and the Parish Council will now look at options available to keep the Christmas Fayre, one option could be out sourcing the health and safety co-ordination of the event but research into all aspects of staging the event are to be considered.

FC/12/1/20

To consider the Annual Parish Meeting 2020 date and format

The Parish Council would like to hold the Annual Parish Meeting in a more central location this year, however the two main meetings halls are very successfully booked with regular activities. It was proposed, seconded and unanimously agreed to delegate the setting of the date to the Chairman and the Clerk at any suitable time and location in April or May depending on availability.

The format is to be based around current Parish Council Projects.

FC/13/1/20

To consider the content and arrangements for the V.E. day celebrations at Jubilee Park on Friday 8th May

It was proposed, seconded and unanimously agreed to set a pop up Parish Council surgery at the event. Councillor Frost, Huskisson and the Clerk are to form the working group to coordinate the event.

It was considered if this could be a location to hold the Annual Parish Meeting. Further investigation is required.

FC/14/1/20

To agree priority issues for 2020 and format a plan

It was proposed, seconded and agreed to prioritise the projects listed below in 2020:

Verge Parking – Councillors to be confirmed

Traffic Flow in the woods c Councillors to be confirmed

NHDP – Councillors D Clarke, Jennings, Wilson & Walker

Map Boards – Councillor Handley & the Clerk

FC/15/1/20

To consider issues raised at the Parish Council surgery and resolve action if required

No issues were raised at the surgery.

FC16/1/20

To consider and respond if required to correspondence received since the last meeting:

Correspondence	Action Required
Figures of service use of National Express 448 bus service which led to the closure of the service.	For information.
Pensions Regulator Notification of compliance with re enrolment.	For information.
ATM Note Machine request for bank details	No action necessary.

FC/17/1/20

Items for the next agenda

Any agenda items are to be sent to Clerk no later than 7 days prior to the next meeting.

One item would be the proposed traffic flow and verge parking preventative measures in the woods around the Pinewoods, Kinema and Tea House.

FC/18/1/20

Dates and times of next meetings

Planning Committee 2.30pm 4th February

Resource Committee 3.30pm 4th February

Surgery 10.30am – 11.30am 8th February Councillors Jennings & Marrs

Full Council meeting 7.00pm 18th February

The Chairman closed the meeting at 8.35 pm