

## **MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 16<sup>TH</sup> MARCH 2021 AT 7.15 PM VIA ZOOM**

### **Public Forum**

A short presentation of an engraved decanter and glasses to the ex-Chairman David Clarke, followed by a thank you speech from Councillor Nigel Ford was made during the public forum. Mr Clarke thanked everyone for the unexpected gift, which he thought was exceedingly kind. He wished the Parish Council well for the future.

No other members of the public were present.

### **PRESENT**

Councillors: J Needham (Vice Chair), N Ford, R Brown, C Walker, K Truss, R Wilson, C Marrs and L Moscrop.

### **IN ATTENDANCE**

Councillor Patricia Bradwell, LCC  
Councillors Craig Leyland and Tom Kemp, ELDC  
Joann Greer, Parish Clerk.

### **FC/1/3/21**

#### **Comments from the Chair**

Councillor Needham chaired the meeting in the absence of Councillor Williams.

### **FC/2/3/Apologies for absence with reason given**

Councillors Williams and Huskisson apologies were noted and accepted.

### **FC/3/3/21**

**Declaration of Members' interests in accordance with the Localism Act 2011 (Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)**

No declarations were made.

### **FC/4/3/21**

**To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote).**

No requests were made.

### **FC/5/3/21**

**Notes of meetings to be approved as the minutes**

#### **a. Full Council Meeting 19<sup>th</sup> February 2021**

It was proposed, seconded, and resolved to accept the notes as the minutes.

### **FC/6/3/21**

**To receive the draft notes from committees**

#### **a) The Planning Committee held on 2<sup>nd</sup> March 2021**

- There were no questions raised from the Planning Committee notes
- b) The Facilities Committee held on 3<sup>rd</sup> March 2021**
- There were no questions raised from the Facilities Committee notes

### **FC/7/3/21**

#### **To receive reports from District and County Councillors**

East Lindsey District Council Councillor Leyland reported there was a slight uptick in the number of Corona virus cases which is creeping up slightly, as lockdown restrictions lift ELDC is providing signage to urge visitors to respect the social distancing measures which are still in place.

Councillor Moscrop enquired about the bus service grant; Councillor Leyland informed the Council LCC would be drivers of that scheme.

### **FC/8/2/21 Financial Matters**

- a) To approve automated, retrospective, and future payments to be made

It was proposed, seconded, and unanimously resolved to approve the payments as listed

<b>Person/Company to be paid</b>	<b>Invoice No.</b>	<b>Details</b>	<b>Amount £</b>
Allinsons Print	20/162	Coronavirus Leaflets	350.00
D Bollard	20/163	Coronavirus Support Float	200.00
Came & Company	20/164	Annual Insurance Premium	936.54
Scribe	20/165	Accounts Annual Software Licence	561.60
TalkTalk	20/166	Telephone & Broadband	33.60
2commune	20/167	Additional calendar churchyard banners	60.00
OPUS	20/168	Office Gas	41.88
Neil Storey	20/169	Community Web Site x 14 months	278.40
Wave	20/170	Office Water	39.70
P McFahn	20/171	Office Window Cleaning	15.00
Office Furniture	20/171A	Fireproof Filing Cabinet	1324.80
Payroo	20/172	Payroll Software	6.00
British Gas	20/173	ATM electricity	43.40
The Goodlife Gardeners	20/174	Chapman's Corner Feb & March	350.00
Horncastle Computer s	20/175	Web site NHDP	109.50
Welton Garden Services	20/176	Kirkby Lane Cemetery Grounds Maintenance	480.00
Sprint Signs	20/177	2 x Village Map Boards	390.00
LIVES	20/178	Donation	250.00
J Greer HMRC LCC Pen	20/179	Staffing Costs	1778.61
The Croquet Association	20/180	16oz Croquet Balls – Community Grant	404.00

- b) To receive a brief report from the Finance Working Group

The report was noted, and no questions were raised.

- c) To resolve whether to offer a payment holiday to JPWS for the April repayment of PWLB loan and extend their repayment schedule

It was proposed, seconded, and unanimously resolved to offer the payment holiday and extend the repayment schedule.

**FC/9/3/21 To receive a progress update on the NHDP process**

Councillor Truss provided an update informing the Council 10 people had been co-opted to develop the draft plan to ensure it is fit for purpose and check it is up to date. The bulk of the effort will be to develop policies to lead out for consultation.

**FC/10/3/21 To respond to the ELDC Planning Consultation Survey**

It was proposed, seconded, and resolved Councillors Needham and Moscrop would draft a survey response with the opportunity for Councillors to review.

**FC/11/3/21 To receive a verbal progress report from the Facilities Committee regarding parking and village traffic management plan**

Councillor Moscrop informed the Council on ideas researched and discussed at the Facilities Committee. A sketch of the proposed plan with a questionnaire is in the pipeline to take out to consultation.

A walk about meeting is to be set up with LCC Councillor Bradwell to develop the ideas.

**FC/12/3/21 To consider the amount of litter in the village due to the lockdown restrictions only permitting take out drinks and food and consider writing to businesses to provide bins outside their premises during their opening times**

**FC/13/3/21 To note an update regarding the 1940's 2021 festival**

The Parish Council received notification that the 2021 festival had been cancelled by the 1940's Committee due to the uncertainty of the Coronavirus lockdown measures.

**FC/14/3/21 To receive general correspondences and resolve action if required**

- a) To note a correspondence from a resident regarding issues on the walkway and cycle route at the River Witham bank top.

Sustrans is to be contacted to request implementation of suitable signage

The next scheduled Full Council meeting via ZOOM  
Tuesday 20<sup>th</sup> April at 7.00pm