

NOTES

Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of Council proceedings until they are approved and signed at the next meeting

DRAFT MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 21st JULY 2020 AT 7.15 PM VIA ZOOM

PRESENT

Councillors: D Clarke (Chairman), M Williams, I Clarke, J Frost, S Huskisson, R Ayling, P Jennings, T Handley, C Walker, Clive Marrs, N Ford and R Wilson.

IN ATTENDANCE

ELDC Councillors C Leyland and T Kemp
Lincolnshire County Councillor P Bradwell.
Joann Greer, Parish Clerk.

FC/1/7/20

Chairman's Remarks

The Chairman made a brief reminder of the Councillor voting process.

FC/2/6/20

Apologies for absence with reason given

Apologies from Councillors R Ayling & S Huskisson were noted and accepted.

FC/3/6/20

Declaration of Members' interests in accordance with the Localism Act 2011 (Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

No declarations were made.

FC/4/6/20

To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote).

No requests were made.

FC/5/6/20

Notes of meetings to be approved as the minutes

- a. **Business Contingency Review Meeting 19th May 2020**
- b. **Extraordinary Meeting 2nd June 2020**

It was proposed, seconded, and resolved to accept the notes as the minutes.

FC/6/6/20

To receive the draft notes from committees

a. The Resource Committee held on 2nd June 2020

No questions or queries were raised regarding the notes.

FC/7/6/20

Reports from Clerk and Councillors on matters outstanding and actions arising from the minutes

The Chairman informed the Council the ELDC Asset Transfer is now moving forward.

Councillors Frost, Marrs, I Clarke and the Chairman are to arrange a ZOOM meeting with the Asset Transfer Team for an update.

FC/8/6/20

To receive reports from District and County Councillors

LCC Councillor Bradwell stated there is a new countryside maintenance gang which will come to the county's villages and complete general maintenance tasks such as cleaning signs, remove moss off path, general gully cleanse and trim small overhanging branches etc. Councillor Bradwell also stated she would be accompanying the LCC tree officer, Richard Littlewood, around the village to identify problematic pockets of trees, she also said LCC will be examining drains that keep flooding and address the situation.

ELDC Councillor Kemp informed the Council that new and emerging procedures have kept everyone extremely busy.

Councillor Leyland stated non-essential shops were opening in the village and he expects a fairly quick opening after the lockdown. Café's and restaurants are due to open early in July, but no confirmed dates have been announced yet for caravan and leisure parks.

ELDC have completed 83% of Business Grants, the discretionary business grant worth approximately £2 million has now closed and he reflected that it had been an enormous amount of work.

ELDC would like to know what kind of measure people and business owners would like to see happen in the village to help with the bounce back, this could be temporary road closures, extended pedestrian access or any numbers of challenges impacting on residents.

FC/9/6/20

Financial Matters

a. To approve automated payments and future payments to be made

Person/Company to be paid	Invoice No.	Details	Amount £
Salary Costs	20/037	Salary, Pension & AYE	1692.98
Payroo	20/038	Accounting Package	6.00
British Gas	20/039	ATM Electricity	31.67
Sprint Signs	20/040	WSPC Banner	42.00
Carole Jones	20/041	Internal Auditor	110.00

It was proposed, seconded, and unanimously resolve to approve the payments listed.

b. To consider & complete the annual audit

The Chairman explained the audit paperwork and the Councils responsibility. It was proposed, seconded, and resolved to complete the Annual Governance Statement 2019/20.

FC/10/6/20

Planning Matters

- a. S/215/00819/20 – Land off Mill Lane.** Erection of 2no. pairs of semi-detached bungalows and 5no. pairs of semi-detached dwellings each with associated garages and construction of a vehicular access on the site of the existing dwelling which is to be demolished

It was proposed, seconded, and unanimously resolved to object to this planning application due to the following:

The village has now reached the government allocation for dwellings in the village and therefore there is no requirement for another development.

This area of the village is currently over developed with a cumulative negative affect already being experienced with residents as the sewage and drainage is unable to cope with current demand. Planning permission has already been granted for 250 dwellings off Witham Road which will stretch the sewage utility even further.

There is an ecological negative impact on the area too, monk jacks and deer have all been seen in this area.

The designated area for this development leads to a hotch potch crammed designed which is not in keeping with the area and is harmful to the characteristics of that part of the village. This is considered as building in the back yard and will cause more harm to the residents and the village than benefit.

Mill Lane is not suitable for the access to this development and is already stretched to capacity.

FC/11/6/20

To consider and resolve to adopt the updated Standing Orders as proposed by the Resource Committee

It was proposed, seconded, and unanimously resolved to adopt the updated Standing Orders.

FC/12/6/20

To consider and resolve to adopt the updated Financial Regulations as proposed by the Resource Committee

It was proposed, seconded, and unanimously resolved to adopt the updated Financial Regulations.

FC/13/6/20

To consider and resolve future WSPC involvement in assisting residents and businesses as the lock down measures are lifted

Councillors were asked to provide ideas; however, it was decided to engage directly with business owners and ask what help they needed. It was proposed, seconded, and unanimously resolved for Councillors Frost & Handley to conduct a shop to shop survey to generate a report.

FC/14/6/20

To scrutinize the decisions made during the lockdown under delegated authority powers for ratification by the Full Council

Councillors reviewed the report and had no questions or queries regarding the decisions made.

FC/15/6/20

To consider and respond if required to correspondence received since the last meeting:

Correspondence	Action Required
1. An e mail from a resident requesting the WSPC look at the cycle path funding available from the Government to enhance current provisions in the village.	Respond

LCC have funding for cycle paths from Central Government, Councillor Bradwell asked for a detailed request to be made for possible funding. It was proposed, seconded, and unanimously resolved to delegate this to the Resource Committee to complete.

FC/16/6/20

Items for the next agenda

Reports from the Resource Committee including: Web accessibility, Covid19 Risk Assessments and Christmas Market.

Please ensure any agenda items are passed to the Clerk no later than 12 noon on Thursday 16th July.

FC/17/6/20

Dates and times of next meetings

Planning Committee 2.30pm Tuesday 7th July

Resource Committee 3.30pm Tuesday 7th July

Full Council Meeting 7.15pm Tuesday 21st July

FC/18/6/20

To consider and resolve to go into closed session to receive a report from JPWS regarding future business plans

Jon Finley and Emma Brierly reported how the Coronavirus Lockdown has impacted JPWS business. They outlined their plans if the park can reopen on July 4th and the outcome if they are not allowed to open in July by the Government.

They thanked the WSPC for all their assistance, support and understanding.

A financial Impact meeting will be scheduled later in the summer between WSPC and JPWS to identify possible strategies to move forward beyond Covid19.

Public Forum

Two members of the public attended. One objecting to the planning application on Mill Lane. He stated it would have a negative cumulative impact on the area especially with sewage & drainage and cause harm to the ecology of the area.