

MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 18th JUNE 2019 AT 7.15 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE

PRESENT

Councillors: D Clarke (Chairman), T Handley, I Clarke, J Frost and C Marrs

IN ATTENDANCE

LCC Councillor Patricia Bradwell and J Greer, Parish Clerk

FC/1/6/19

Chairman's Remarks

The Chairman welcomed everyone to the meeting and announced he would move agenda item 13 to item 5 on the agenda.

FC/2/6/19

Apologies for absence with reason given

Apologies were received from Councillors Williams and Ford.

FC/3/6/19

Declaration of Members' interests in accordance with the Localism Act 2011 (Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

No declarations were made.

FC/4/6/19

To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote).

No requests were made.

FC/13/6/19

To consider applicants for the vacancies on the Parish Council and resolve whether to co opt

Council had considered two letters of interest regarding the vacancies on the Parish Council. It was proposed, seconded and unanimously resolved to co-opt both applicants. Mr Ayling was currently out of the country and would be informed of the decision via e mail. Mr Jennings was present and signed the paperwork.

FC/5/6/19

Notes of meetings to be approved as the minutes

- a. Full Council meeting 21st May 2019

The notes were amended to read a trial period up to September for Parish Surgeries and not to include coffee morning style. FC/12/5/19.

It was then proposed, seconded and resolved to accept the notes as the minutes.

The Chairman moved this item up the agenda.

FC/10a/6/19 Planning Matters

a. To consider and respond to S/215/00703/19 – Land off Clinton Way. Erection of 10 dwellings in total.

The building developer was present at the public forum and had the opportunity to highlight the alterations to the application made after they presented the original application to the Council. With these alterations in mind it was proposed, seconded and unanimously resolved to support the application.

FC/6/6/19

To receive the draft notes from committees

- a. The Planning Committee held on 4th June 2019
No comments were made.

FC/7/6/19

Reports from Clerk and Councillors on matters outstanding and actions arising from the minutes

The NHDP is due to be completed, Councillors D Clarke, Williams and Marrs are to collate the information. The Lone Working policy is to be reviewed and the meeting with LCC regarding one way systems and verge markings is to be scheduled in July. LCC is currently going through some restructuring.

FC8/6/19

To receive reports from District and County Councillors

County Councillor Patricia Bradwell informed the Council about the upgrading of the zebra crossing on Station Road. Comments were made about keeping the design as traditional to fit in with the village, however response from Councillors was whatever the safest and most visible option available would be preferred as several people at the meeting had expressed an element of trepidation on several occasions crossing at the zebra crossing due to motorists not noticing it.

FC/9/6/19

a. To approve automated payments and future payments to be made

It was proposed, seconded and unanimously resolved to approve the payments listed below.

Person/Company to be paid	Invoice No.	Details	Amount £
Staffing Costs	19/333	Staff Salary/Pension/HMRC	TBC
Cupit Print	19/334	Heritage Committee Leaflet	300.00
Welton Garden Service	19/335	Verges & Footpath mowing	1878.00
Good Life Gardener	19/336	Contracts St Andrews & Kirkby Lane	570.83
Tony Gibbons	19/337	Village Maintenance	72.00
Royal Mail	19/338	PWLB Questionnaire Delivery	600.00
OPUS Energy	19/339	Office Gas £254.69 IN CREDIT	0
Witham Timber	19/340	Cemetery fence	491.23
Flagmakers	19/341	Red Ensign	99.08
Payroo	19/342	Employee Payroll System	6.00
R.G. Hygiene	19/343	Office Cleaning	24.00

Sprint Signs	19/345	APM Banner	150.00
British Gas	19/346	ATM Electricity	26.67
SSE	19/347	Office Electricity	90.60
The Book Fayre	19/348	Book tokens for APM	40.00

b. To consider and resolve the earmarked reserves for the 2019/20 financial year

The earmarked reserve list for 2018/19 was circulated prior to the meeting. It was proposed, seconded and unanimously resolved to increase the earmarked reserves by 30,211.58, for the 2019/20 financial year which include £21000.00 for one annual emergency repayments for PWLB if required in the future. The total amount in earmarked reserves currently stands at £93095.65

FC/11/6/19

To review the response to the PWLB village questionnaire so far and resolve the next steps for the loan application

The Council considered the response to the questionnaire so far as an indication as to how the village residents were thinking.

Around 87% were in favoured with 13% against at this point.

Councillor I Clarke had drafted a response regarding the PWLB application which had been previously circulated by e mail. The Chairman, Councillor I Clarke and the Clerk are to go through the application form to follow the protocol prior to an Extraordinary Meeting which will be scheduled early in July after the closing date for responses.

The Clerk is to schedule a meeting with Emma Brierley to ensure an update is available for Councillors to make an informed decision.

FC/12/6/19

To consider and resolve a budget for the banner for the Closed Churchyard regarding the date, time and place for the monthly Parish Council Coffee Morning & Surgery

It was proposed, seconded and unanimously resolved to set a budget of a maximum of £150 for the banner and swing board inserts.

FC/14/6/19

To consider the notice to quit the Kirkby Lane Cemetery grass cutting contract by the Goodlife Gardener and the Clerk's interim measures to instruct Welton Garden Services to upkeep the maintenance until a resolution by Full Council is made. To resolve further action.

The Council noted the notice to quit the cemetery contract by the Goodlife Gardener. It was proposed, seconded and unanimously resolved to issue the contract to Welton Garden Services including a term to re consider the contract in a years' time with an outcome depending on the standard of work.

FC/15/6/19

To consider and resolve continuing to receive the LALC news in paper format at an increased price now of £6 per annum.

It was proposed, seconded and unanimously resolve to pay the increase premium of £1 for the quarterly newsletter.

FC/16/6/19

To consider and respond if required to correspondence received since the last meeting:

- a. **E mail correspondences from a village resident regarding the PWLB questionnaire / application**

Councillors all had sight of the emails. No further action is required.

FC/17/6/5/19

Items for the next agenda

Reinstating the Resource Committee

FC/18/6/19

Dates and times of next meetings

The next Planning Committee meeting is scheduled for Tuesday 2nd July at 2.30pm.

The next Full Council meeting is scheduled for Tuesday 16th July at 7.00pm.

An Extraordinary Meeting is to be called early in July to discuss the PWLB. Date TBC.

The meeting closed at 8.20pm