

MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 20TH APRIL 2021 AT 7.15 PM VIA ZOOM

PRESENT

Councillors: M Williams (Chair) J Needham (Vice Chair), R Brown, C Marrs, K Truss, C Walker, R Wilson, L Moscrop.

IN ATTENDANCE

Councillor Patricia Bradwell, LCC
Councillors Craig Leyland and Tom Kemp, ELDC
Joann Greer, Parish Clerk.

FC/1/4/21

Comments from the Chair

Councillor Williams stated agenda items 1 – 4 would be considered, followed by Councillor Bradwell who needed to leave early.

FC/2/4/Apologies for absence with reason given

Councillors Ford, Huskisson and Ayling' apologies were noted and accepted.

FC/3/4/21

Declaration of Members' interests in accordance with the Localism Act 2011 (Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

No declarations were made.

FC/4/4/21

To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote).

No requests were made.

Councillor Bradwell

Councillor Bradwell informed the Council Alexandra Road was due to be resurfaced, along with Tor-o-moor Road. A new footpath is to be installed on Tattershall Road near the McCarthy & Stone development. Councillor Bradwell had met with Councillor Moscrop had met for a walking meeting to discuss the Spa Road and Coronation Road possibilities and Councillor Truss had a brief meeting to discuss village issues.

Councillor Bradwell urged everyone to keep using the fixmystreet reporting system as it is comprehensive and easy to track.

Councillor Moscrop thanked LCC for the great job resurfacing Tor-O-Moor Gardens.

FC/5/4/21

Notes of meetings to be approved as the minutes

a. Full Council Meeting 16th March 2021

It was proposed, seconded, and resolved to accept the notes as the minutes.

FC/6/4/21

To receive the draft notes from committees

a) The Planning Committee held on 6th April 2021

This item was deferred to the next meeting as the Clerk sent the previous months minutes out by mistake.

b) The Facilities Committee held on 7th April 2021

This item was deferred to the next meeting as the Clerk sent the previous months minutes out by mistake.

FC/7/4/21

To receive reports from District and County Councillors

East Lindsey District Council Councillor Leyland praised the U3A for their heroic litter picking outings in the village over the last few weeks. It had made a visible difference.

As lockdown restrictions lift ELDC have instigated a campaign for visitors to respect their host communities.

The county has below the national average of Covid19 cases and the vaccination programme role out continues to go well.

FC/8/4/21 Financial Matters

a) To approve automated, retrospective, and future payments to be made

It was proposed, seconded, and unanimously resolved to approve the payments as listed

Person/Company to be paid	Invoice No.	Details	Amount £
J Greer HMRC LCC	21/013	Staffing Costs	1778.61
LALC	21/002	Annual Training Scheme	168.00
ICO	21/003	GDPR Renewal Fee	40.00
PWLB	21/004	2 x loan repayment	15073.27
British Gas	21/005	ATM Electricity	42.32
Viking	21/006	Stationery	211.50
ICCM	21/007	Cemetery management membership	95.00
SSE	21/008	Office electricity	110.92
ELDC	21/009	Cemetery Rates	325.45
Tony Gibbons	21/010	Village maintenance	583.60
Payroo	21/211	Payroll software licence	6.00
TalkTalk	21/212	Telephone & Broadband	33.60

b) To receive a brief report from the Finance Working Group

Councillor Truss stated the working group were developing a budget planning cycle and it would be an ongoing piece of work throughout the year.

FC/9/4/21 To note the asset transfer agreement and assign a solicitor to work on behalf of the parish council to complete the task

Three reputable solicitors were nominated, the Clerk is to seek quotes with the details still awaited from ELDC.

FC/10/4/21 To consider the Annual Parish Meeting and the Annual Parish Council Meeting dates to comply with government legislation regarding the use of ZOOM to conduct meetings which will be unlawful from 7th May 2021

It was proposed, seconded, and unanimously resolved to hold the Annual Parish Meeting on 4th May at 6.30pm via ZOOM, followed at 7.00pm by the Annual Parish Council Meeting.

FC/11/4/21 To receive a progress update on the NHDP process

Councillor Truss updated the Council on the progress of the group which was working well. He shared documents on the ZOOM screen for all Councillors to observe.

The next scheduled meeting is Wednesday 28th April, via zoom.

FC/12/4/21 To receive an update on the Pine Woods traffic flow

Councillor Moscrop informed the Council of a productive on-site meeting with Councillor Bradwell. The ideas for parking are being considered. Once the lockdown restrictions are lifted consultation can begin in earnest.

FC/13/4/21 To consider village litter issues, volunteers, business owners and ELDC and resolve future action

Councillor Moscrop wished to thank U3A for providing volunteers, ELDC for collecting the rubbish bags and Goodwins for donating some litter picking equipment for the group.

FC/14/4/21 To receive an update from Councillor Brown regarding the new website and the request for Councillors to provide a short statement about themselves and provide a photograph

Councillor Brown provided a progress report, some basic information from each Councillor is required. The banner software is to be installed in the next few weeks with the web site becoming live in May.

FC/15/4/21 To receive an update regarding the Assistant Clerk process

Interviews were held via ZOOM with the Clerk and Councillors Needham and Moscrop. All applicants were strong candidates which was impressive.

Karen Handley was appointed the Assistant Clerk and is scheduled to start in the office in May.

FC/16/4/21 To consider a proposal from the Heritage Committee to support an event to celebrate the bi centenary of the Spa well. To provide input for ideas and resolve a budget if required

The Council felt the request was a little vague, it was proposed the new Assistant Clerk can explore possibilities for such an event and liaise directly with the Heritage Committee.

FC/17/4/21 To acknowledge the high standard of the resurfacing of Tor -O- Moor Gardens and resolve to write to Highways to thank them

This item was covered earlier in the meeting. The Clerk is to write a letter.

FC/18/4/21 To receive general correspondences and resolve action if required

- a) A thank you letter from LIVES for the recent WSPC donation. A response is not required.

The Annual Parish Meeting will be held on Tuesday 4th May at 6.30 pm
followed by the Annual Parish Council meeting
via ZOOM